

**Camarillo Quilters Association
Board Meeting Minutes
Dec. 8, 2025**

Those present: Barbara MacDonald (Newsletter), Joey Strait (Website and Speaker Contracts), Tedi Patterson (Block of the Month), Jan Hunter (Membership), Shayne Liess (Co-President), Vanessa Buescher (Workshops), Barbara Witman (Secretary), Rosemary Tobin (Travel), Rose Gamboa (Vice President), Wendy Van Loo (Co-President), Kathy Antrobus (Travel), Holly Winston (Ways & Means), Jonal Beck (Facilities), and Jane Osbourne (Communications).

Shayne Liess opened the meeting at 10:33 AM. There is a quorum.

Rose Gamboa moved, and Joey Strait seconded, to approve the Board meeting minutes from the November Board meeting. The motion passed unanimously.

Jan Hunter moved, and Joey Strait seconded, to approve the General meeting minutes of November's general meeting. The motion passed unanimously.

No **Secretary** report.

Shayne Liess reported that he has received the insurance certificates and turned them into the Park & Rec, but some very minor changes are needed. He turned these requests into SCCQG and is awaiting the new certificates. Discussion followed. Shayne reviewed the documentation while the discussion took place. He found that the insurance does extend to member activities outside of the normal meetings at the Camarillo Park & Rec Center.

Rose Gamboa reported that deadline for submission of quilts to Road to California is Dec. 26. She also reported that SCCQG insurance rates will increase a lot next year and leaders need to plan accordingly when creating the budget. Rose further reported that Treasurer, Adriana Van der Graaf, is resigning as of Jan. 1. Kathy Antrobus will take over at that time. The by-laws require that the Board approve this change.

Changing banks is not a topic that is covered in by-laws. Discussion followed. Barbara Witman was tasked with coordinating the changeover to Premier Credit Union. It was agreed to wait until after Jan. 1, 2026 to begin the paperwork.

It is absolutely vital that, going forward, the Board receives all the required financial reports every month.

Rose Gamboa also reported that the Board is required to authorize an audit of all financial records according to the by-laws. She and Barbara Witman will lead this effort after the

holidays, along with three volunteers from the general membership. Wendy VanLoo will recruit these individuals at tomorrow's meeting

Wendy Van Loo reported for Treasurer Adriana van der Graaf:

Savings	\$18,820
Checking	3,523
CD	35,402
Total	\$57,745

Joey Strait (Speaker Contracts) reported that she is working on a contract with Sheila Frampton Cooper, international art quilter. Her presentation is online only and scheduled for Feb. 2027. Discussion followed. She stated she is looking forward to selling out Rob Appel's workshop in February 2026. March's program will be Quilter's University.

Discussion followed regarding the ability to limit the number of on-line signups, so we don't oversubscribe. Joey said that she would monitor the signups frequently. Barbara MacDonald asked if the privilege to sign up early includes all board members, including standing chairs. The answer was in the affirmative.

Vanessa Buescher (Workshops) reported there will be a sew-in January. All workshops are in person in 2026.

Holly Winston (Ways & Means) reported that income in November was \$165. There will be a boutique tomorrow. She requested that someone send out another blast about the boutique.

Jan Hunter (Membership) reported that there were 102 attendees at the November meeting, including 6 guests and 2 on zoom. Current membership is 199.

Joey Strait (Website) reported that November sales were \$205 for 6 transactions.

Tedi Patterson (Block of the Month) reported that the January block is almost ready. It will be posted by the end of the day. She is going to promote this month's block as a Christmas gift for under \$20. Jan Hunter will have more quilt stands tomorrow. February's block will be a love bird.

Wendy VanLoo shared the flow of the meeting tomorrow. There will be no show and tell, no library, and no free table.

Jane Osborn (Communications) reported that she has sent CQA publicity to all the normal outlets, and her neighborhood Next Door venue. Jane will be at the meeting early tomorrow

to help set up. Wendy requested that Jane send a card to Nancy Isbel, who is undergoing chemotherapy.

Wendy reported for **Pamuela Hodson (Comfort Givers)**. The group sorted 181 quilts for tomorrow's presentation. She will encourage members to make quilts for comfort givers.

Jonal Beck (Facilities) reported regarding the set up of the room for tomorrow. Discussion followed. She will present the Christmas crackers prior to the eating portion of the program.

Shayne Liess reported for **Lisa Gorski (Library)** that she and a few volunteers have reviewed all the boxes of books. Books which have not been borrowed for the past 5 years were pulled from the collection and will be sold tomorrow. There are now 14 boxes instead of 19. Books not sold tomorrow will be donated to various libraries and charitable groups.

Barbara MacDonald (Newsletter) reported that she and Joey Strait worked on the publication of the last Newsletter. There were so many good photos, that she split it into two volumes.

Rosemary Tibor (Travel) reported that there will be a Travel Table tomorrow to sign up for the bus trip on Feb. 9. Next month will be signups for the Poinsettia Pavillion. She asked if there is a diagram for the Poinsettia Pavillion. Shayne Liess volunteered that he might have one and will get it to Rosemary. She is also working on the hotel rooms for the August retreat in Orcutt.

No **Storage** report.

Rose Gamboa requested that the e-mail blast include the reminder that the Dec. meeting is free, so members should invite guests.

Executive officers were asked to stay on the line to discuss an additional matter.

Meeting adjourned at 11:33 AM.