

Approved on March 12, 2024

CAMARILLO QUILTER'S ASSOCIATION (CQA)
BOARD OF DIRECTORS' MEETING MINUTES

Monday February 12, 2024

CALL TO ORDER

The meeting was conducted by President, Barbara Witman, by ZOOM interface and called to order at 9:35 a.m.

PRESENT:

Voting Members:

**President*—Barbara Witman

**Vice President*—Joey Strait

**Treasurer*—Patricia Wood

**Secretary*—Barbara MacDonald

**Director, Speaker Contracts*

—Tedi Patterson

There is a quorum

**Director, Speaker Hospitality*—Lou Dunne

**Director, Workshops*—Vanessa Buescher

**Director, Ways and Means*—Kelly DuBois,
Sue Hilliard, Marsha Morrow

**Director, Membership*—Jan Hunter/~~Pat
Hibner~~

**Denotes voting member Line through denotes not present*

Non-Voting Members:

Block of the Month—~~Lisa Gorski~~

Communications—*Position Vacant*

Newsletter—*Position Vacant*

Facilities—Jonal Beck

Library—~~Susan Luberto~~

Hospitality—~~Sandy Cornelius~~(Sandy passed
away last month)

Quilt Show—Cheryl Collart

Small Groups—~~Vicki Geiger~~

Travel—Thelma Atkinson

Website—*Joey Strait

CONSENT CALENDAR

Approval of minutes of the previous Board Meeting:

Joey Strait: Moved to approve the minutes of the previous board meeting as presented.

Motion was seconded. Motion carried and approved as presented.

Approval of minutes of the previous General Meeting:

Jan Hunter: Moved to approve the minutes of the previous general meeting as presented.

Motion was seconded. Motion carried and approved as presented.

UNFINISHED BUSINESS

Nominating Committee:

It was reported that the committee has been reaching out to membership and has received various responses but many declines. Barbara W. asked for ideas. A discussion ensued regarding various strategies to try to reach out to membership.

- Barbara asked if she should announce to the general membership the need to fill vacancies and the real possibility that if a position is not filled that benefit will go away. Example: Library was on the chopping block and several members stepped up to keep it running.
- Positions that are open can be co-chaired.
- There is a very good support network in our guild.
- Fear of public speaking was mentioned as a deterrent.
- The possibility of bringing someone new into the chair position with the current chair staying on in as a helper and somewhat of a mentorship capacity was mentioned.

Budget:

A copy of the 2023-2024 Budget and YTD numbers was sent to those in attendance. As it stands our expenses have exceeded budgeted amounts for this fiscal year. It is expected to see an increase of expenses in the new fiscal year 2024-2025. Tedi P. mentioned that there was a possibility to cut workshop budget and consider in-house classes presented by our guild members, possibly up to three presentations a year could be filled by membership talent. The CQA University event was well received and was easy to get membership to volunteer for and would save on outside costs in regards to the budget. Tedi added that it was important that the expenses incurred as the Hospitality Chair should be reimbursed. In previous years the chair of that position has absorbed the cost and had not requested reimbursement, ultimately, skewing the budget and the job requirements.

NEW BUSINESS

Zoom Meetings:

Thelma A. posed a question as to whether or not the Zoom meeting experience encouraged or discouraged membership in-person attendance. Kelly D., Ways and Means Chair, mentioned that attendance was down as noted per the sales of tickets. Discussion ensued:

- Cheryl C. noted the variation of speaker preparation, speaker Zoom technical skills, adhering to agreed time allotment.
- Vanessa has been told by members that the Zoom presentations are difficult to hear in the auditorium.
- Tedi P. said...most meetings are contracted for 45-60 minutes. Joey added that a benefit of SCCQG is a "Meet the Teacher" resource, which is a 15 minute video format that highlights different instructors for guilds to review. Tedi added there is a "Global Quilt Connection" resource that features off shore instructors.
- Thelma A. expressed preference for the in-person experience. Quality of the speaker is high and she joined CQA for an in-person experience. A survey of members was suggested on this topic.

Zoom Meetings: continued...

- Patti Westberg (guest in attendance) said the CQA University experience was a great way to meet other members.
- Joey replied the classes highlighting our members' talents at the CQA University had a lot of positive feedback and was an opportunity to get to know other members of our guild.

Block of the Month Discussion:

An email from Lisa Gorski with a proposal for next year's BOM theme was forwarded to the board for discussion. The theme has historical reference to the bible and crosses as used in quilting. There was concern about the potential for creating offense among those of other or no faith expression. Lisa asked for input. Discussion ensued. Comments included:

- ...if you don't like, don't participate.
- ...this is showing a historical aspect of the use of biblical themes in quilting.
- ...our by-laws specifically encourage the aspect of history of quilts to be enrichment in our guild. There is no encouragement nor discouragement of a theme such as this in our by-laws. The consensus was it was fine for Lisa G. to move ahead in a historically significant context.

Reimbursement for popper supplies for Dec. 2024 meeting:

Jonal purchased supplies for making "poppers" for the December 2024 meeting. She has receipts for \$71.00 and would like reimbursement. The budget for Meeting Expenses is already over budget. She offered to wait until later but receipts cannot be more than 90 days for reimbursement.

MOTION:

Joey Strait moved that the budget for Meeting Expenses, subcategory, Hospitality be increased to \$210.00, an additional \$160.00. The motion was seconded. The motion was passed. There were no abstentions or objections.

OFFICERS' REPORTS

President – Barbara Witman

Update on sharing expenses with the San Fernando Guild on an upcoming speaker. The San Fernando Guild has changed their minds and no longer wishes to go forward on sharing expenses.

Vice President – Joey Strait:

SCCQG...Joey attended a Zoom presentation regarding Cyber Security. The lecture was focused on personal cyber-security and recommendations to improve on-line security with, for example, the use of a VPN account and password storage suggestions.

Treasurer – Patricia Wood:

Summary of Accounts Held:

- Checking ————— \$8,406.45
- Savings/MM ————— \$34,066.72
- CD ————— \$18,805.59
- TOTAL ————— \$61,278.76

Secretary – Barbara MacDonald:

- Barbara brought to the boards' attention a couple of minor corrections that were needed after the adoption of December's 2023 Board and General meetings. The minutes will be updated and forwarded to Joey to post.
- Barbara requested that after a report is finished that she be given a moment to clarify her notes if necessary.

BOARD OF DIRECTORS' REPORT

Director, Membership – Jan Hunter, Pat Hibner

Last meeting:

Attendees: 113 Total — 90 in-person; 20 on Zoom; 2 guests; 1 new member
(will you check these numbers please Jan?)

Jan said the average attendance has been around ~100 in-person. Some discussion ensued regarding the impact of weather of the day and forecasts. Zoom was mentioned as a reason the in-person count was reduced as people may prefer to avoid going to an in-person meeting in inclement weather conditions.

Director, Workshops – Vanessa Buescher

- There are 12 signed up for Wednesday's workshop this week.
- There are 4 members signed up for the March workshop.
- The April workshop will be opened and available for sign-ups tomorrow.
- One refund was issued. A member was very displeased with the change of the originally advertised program.
- Another member requested a refund but was directed to the No refund policy.
- Vanessa will not be present at March's workshop. Joey Strait will fill in for her at both the general meeting Workshop's table in March as well and Wednesday's workshop in March.

Workshop Fees Discussion: Vanessa surveyed several guilds recently and suggests we raise our workshop fees based on her findings. Many guilds are increasing their workshop fees. Workshops are currently subsidized at \$900.00 annually. Raising the fees will not eliminate the need to subsidize workshops. Currently members are charged \$35.00 and non-members are charged \$50.00 per workshop. A \$15.00 increase for members to \$50.00 and an increase to \$65.00 for non members was suggested. Kelly D. stated that the coupons had been printed for the current amount and asked when this would be implemented. It will go into effect in June 2024.

MOTION:

Motion was made by Joey Strait to increase the workshop fees for members by \$15.00 making the fee for members \$50.00 and for non-members, \$65.00.

Motion was seconded.

Motion passed with no abstentions or objections.

Director, Speaker Hospitality – Lou Dunne. (Not Present)

Director, Speaker Contracts – Tedi Patterson

Tedi has a Blair Stocker quilt which is not the March project but was created in the same style with Value as the theme. She offered to bring it for display at tomorrow's meeting. Vanessa

accepted the offer. Tedi also said that the speaker for May, Laura Harte, dropped off a sample for that meeting to her personally. Vanessa asked her to wait until March to bring it in and it will be displayed then.

Director, Ways and Means – Kelly DuBois,

Kelly was disappointed at the ticket sales last month of \$177.00. She also noted a fall in participation possibly due to attendance. She is ready for tomorrow and will post the silent auction item on the website today.

STANDING COMMITTEE CHAIRPERSONS' REPORTS

Communications – Position Vacant

Historian – Position Vacant

Charity Quilts – Pamuela Hodson: Not Present/No Report

Storage Unit – Pamuela Hodson: Not Present /No Report

Website – *Joey Strait, ~~Jennifer Rapacki~~:

The website is good. No Report today.

Small Groups– Vicki Geiger: Not Present. Vicki did ask about the table distribution and noticed that the tables were greater on one side than the other. She wondered why.

Library – Susan Luberto: Not Present

No Report

Facilities – Jonal Beck:

Everything is good to go. Cheryl C. requested a table for “Quilt Show”. Jonal will try to designate a table. She also reminds everyone that the Community center requires two week notice for equipment needs and charges a \$25.00 fee for requests less than two weeks in advance of the event.

Travel – Thelma Atkinson:

The retreat in Orcutt on March 1, 2, 3, 2024 (Fri, Sat, Sun) at the Old Town Quilt Shop retreat center is full. The Poinsettia Pavilion Retreat in Ventura on June 17,18,19, 2024 on Monday, Tuesday, Wednesday has 17 registered. 15 spots are available. Kelly D. asked the name of the hotel in Orcutt and if there was a group rate. A group rate is available and it was suggested to search for better rates at different sites. The hotel is the Radisson at the airport in Santa Maria about 4 miles away from the retreat.

Member Hospitality – Sandy Cornelius has passed away. Barbara W. reported that a card was sent to the family by CQA and that information regarding services was not yet known. Kathy Adams will take over her committee work. Susan Loberto will continue to come early to make coffee. Becky Lowe will also help out.

Block of the Month – Lisa Gorski: Not Present

Next year’s BOM was discussed by those present. See *New Business*.

Newsletter – Vacant Position

Quilt Show – Cheryl Collart

- Tickets will be on sale tomorrow.
- Entries are being accepted at the meeting tomorrow.
- There will be a sign-up sheet for helpers for the Quilt Show at tomorrow’s meeting.

- The next meeting for the Quilt committee will be February 19th.
- Cheryl requested microphone time tomorrow.

UFO Challenge – Anne Sidell: Not Present/No Report

Zoom Guru – Jane Osborne: Not Present

Social Media Maven/s – Pam Dransfeldt [Facebook] and Paula Hoffman [Instagram]:
Not Present /No Report

Additional Comments –

Vanessa B. the SCCQG booth at the Road to California and noticed that there were 6x6 inch banners/mini-quilts, with guild logos displayed from several guilds. Vanessa noticed that our guild was not represented in the display. She wondered if we might find a way to submit our guild logo for display. Vanessa will present this to the general membership and ask if anyone would like to take on this as a project.

ADJOURNMENT – 11:01 a.m.

Minutes respectfully submitted by:/s/ Barbara MacDonald, CQA Secretary

Attachments Included:

- Copy of the treasurer's report: Patricia Wood
- Budget 2023-2024 vs. YTD expenses