

Approved on February 12, 2024

CAMARILLO QUILTER'S ASSOCIATION (CQA)
BOARD OF DIRECTORS' MEETING MINUTES

Monday January 8, 2024

CALL TO ORDER

The meeting was conducted by President, Barbara Witman, by ZOOM interface and called to order at 9:37 a.m.

PRESENT:

Voting Members:

**President*—Barbara Witman

**Vice President*—Joey Strait

**Treasurer*—Patricia Wood

**Secretary*—Barbara MacDonald

**Director, Speaker Contracts*

—Tedi Patterson

There is a quorum

**Director, Speaker Hospitality*—Lou Dunne

**Director, Workshops*—Vanessa Buescher

**Director, Ways and Means*—Kelly DuBois,
Sue Hilliard, Marsha Morrow

**Director, Membership*—Jan Hunter/~~Pat
Hibner~~

**Denotes voting member Line through denotes not present*

Non-Voting Members:

Block of the Month—~~Lisa Gorski~~

Communications—*Position Vacant*

Newsletter—*Position Vacant*

Facilities—Jonal Beck

Library—Susan Luberto

Hospitality—~~Sandy Cornelius~~

Quilt Show—Cheryl Collart

Small Groups—~~Vicki Geiger~~

Travel—Thelma Atkinson

Website—*Joey Strait

CONSENT CALENDAR

Approval of minutes of the previous Board Meeting:

Joey Strait: Moved to approve the minutes of the previous board meeting as presented. Motion was seconded. Motion carried and approved as presented.

Approval of minutes of the previous General Meeting:

Jan Hunter: Moved to approve the minutes of the previous general meeting as presented. Motion was seconded. Motion carried and approved as presented.

UNFINISHED BUSINESS

Proposal to research the hiring of a professional bookkeeper-on hold:

Barbara W. reported that she filed the 1099 for speakers. Barbara W. has not had luck in her search for a bookkeeper. She reports that Patricia and she are learning as they go. She suggests unless there are objections to close the search for a bookkeeper at this time. There were no objections.

Discussion of Library Boxes: Susan Loberto

Susan shared the inventory system in place. A list of books in the library can be produced from this system.

Nominating Committee:

There are two volunteers from the general membership that stepped up to help with the nominating committee, Jane Osbourne and Debbie Carr. Barbara W. asked if anyone on the board was interested. No one stepped forward at this time. Barbara W. emailed board members a short synopsis of each job opening available. Joey Strait will join the nominating committee but specified she doesn't want to be in charge of the committee.

NEW BUSINESS

Who would like to continue in their current position or start a new one in June 2024?

Board members made their intentions known. A list of open positions will be assembled.

Barbara W. will be stepping down from her position next year.

Joey S. will be stepping down as vice president next year.

Barbara MacDonald will continue on as secretary next year.

Jan will be continuing on as director of membership.

Vanessa will continue on as Workshop director but requests an assistant to help set up at the workshops.

Susan Loberto will continue on in her positions for the library and refreshments.

Jonal will continue on in her current position for next year.

Thelma will remain in her position next year but requests an assistant.

The budget process starts next month.

Barbara W. requests everyone review their budgets and start thinking about what you need and /or what you didn't use from your budgets. The new budget will either increase according to directors' assessments or remain the same and be adjusted accordingly.

OFFICERS' REPORTS

President – Barbara Witman

The 1099 forms have been filed. The Standing Rules were reviewed by Cheryl Collart since the last email was sent advising board members and directors to print the final document. Minor spelling and punctuation corrections were made and do not require another vote to approve. There is now a Version 6. Apologies to those who had already printed out the last Version.

Please print out this latest version for your binders. Version 6 will be posted on the CQA website.

Vice President – Joey Strait:
No Report

Treasurer – Patricia Wood:

Summary of Accounts Held:

Checking —\$6386.30; Money Market—\$34,066.72; CD—\$18,805.59. TOTAL:
\$59,261.60

Secretary – Barbara MacDonald:
No Report.

BOARD OF DIRECTORS' REPORT

Director, Membership – Jan Hunter, ~~Pat Hibner~~

Last meeting: Total Attendees—98; Sign-ins—92; Guests—6; Zoom—no count last month. TOTAL MEMBERSHIP: 214. Jonal asked if there were any remaining Poppers from the December meeting. She had made 120 total. Jan responded that a member made a donation for 10 Poppers. Cheryl Collet said she handed a few out to those who said they didn't receive one. Overall it was determined to be a success.

Director, Workshops – Vanessa Buescher

- There are 12 registered for the workshop on Wednesday tomorrow. Vanessa recently received the zoom link from the January speaker.
- Enrollment for the February workshop with Trudy Cleveland is low. The speaker suggested a clam bag project be added and it will be the subject that is going to be photographed. Everyone was in agreement to that suggestion. Vanessa will make that information available to participants as soon as possible.
- The March workshop with Blair Stocker, will be on sale at the general meeting tomorrow. Vanessa reported there were time discrepancies in the contract and a new contract with the correct times has been signed. Tedi Patterson noted that this speaker usually requires the purchase of a "Ruby" ruler. Vanessa will be sure participants are alerted to that detail. The ruler will need to be purchased directly from the instructor.
- Jan Hunter brought to Vanessa's attention that a new member was looking for the time and date of the workshops on the website and was unclear on that detail. Vanessa will confirm that the times are on the website and confirmed that they usually are online. Wednesday after the general meeting from 9:30 to 3:30.
- Vanessa recommended three dates to accommodate the member hosted workshops; May 29, June 12, July 10. The three workshops are: Tedi Patterson-quilt coat; Patricia Woods-rope baskets; Kathy Adams-rugs. Vanessa will present these date options to the three workshop leaders and make arrangements with them.

Director, Speaker Hospitality – Lou Dunne. (Not Present)

Director, Speaker Contracts – Tedi Patterson
No Report

Director, Ways and Means – Kelly DuBois,

No report other than Kelly is ready for tomorrow's meeting. She also said she had posted the Silent Auction article on facebook. Kelly is considering her position commitment at the moment.

STANDING COMMITTEE CHAIRPERSONS' REPORTS

Communications – Position Vacant

Historian – Position Vacant

Charity Quilts – Pamuela Hodson: Not Present/No Report

Storage Unit – Pamuela Hodson: Not Present /No Report

Website – *Joey Strait, ~~Jennifer Rapacki~~:

Joey shared that the Pay buttons are up and ready and working on the website.

Small Groups– Vicki Geiger: Not Present

Library – Susan Luberto:

\$272.00 was earned at the book sale event. Susan requested that a crate pick up reminder be announced. She also would like to ask the membership to nominate new books titles to purchase for the library. Susan will make these announcements tomorrow.

Facilities – Jonal Beck:

Tables are good to go for Tuesday's general meeting. There was some discussion regarding the tables available for Comfort Giver donations. Pamuela spoke with Barbara W. and advised her that there would be no Comfort Giver donation accepted on Tuesday. An email blast was sent to membership. Since, six tables were already arranged for, they will remain and if anyone does bring a quilt they will be accepted.

Travel – Thelma Atkinson:

The retreat in Orcutt on March 1, 2, 3, 2024 (Fri, Sat, Sun) at the Old Town Quilt Shop retreat center is full with one potential space available. The Poinsettia Pavilion Retreat in Ventura on June 17,18,19, 2024 on Monday, Tuesday, Wednesday will be for sale at the general meeting tomorrow. There will be 36 spaces available.

Member Hospitality – Sandy Cornelius: Not present.

Sandy is currently at CMH in Ventura. Room 6103. She will see visitors on Tues, Thurs, Saturday. The other days of the week she is receiving treatment. Barbara W. has sent her a card from CQA.

Block of the Month – Lisa Gorski: Not Present/No Report

Barbara W. reports all is going well for BOM.

Newsletter – Vacant Position

Quilt Show – Cheryl Collart

Tickets are on sale for the Quilt Show. Entry forms are being accepted. Members are being asked to contribute small items for the boutique. The boutique will be the topic of conversation at the next committee meeting January 15th next Monday. Cheryl currently has 18 boxes of books remaining from the library sale. She and her committee will firm up the selections from those boxes for the boutique. There was discussion as to what should be done with the remaining boxes. Sandra Loberto and Barbara Witman will move forward to distribute those that remain. Thelma suggested Friends of the Library had accepted donations

in the past. Cheryl also discussed the slow sales of tickets and entries for the Quilt Show. Cheryl says we have space for 200 quilt entries. Participation and ticket sales are essential. She will ask for a show of hands at the general meeting tomorrow to get a rough idea of participation in Special Entries such as, BOM, the Challenge, etc. The Company providing poles and drapes has confirmed their reservation for our show. Some discussion ensued regarding ticket/entry costs. Cheryl has not had any complaints to date. The \$25.00 entry fee also includes an admission ticket, 10 raffle tickets. All information regarding the show is on the Entry Form.

UFO Challenge – Anne Sidell: Not Present/No Report

Zoom Guru – Jane Osborne: Not Present

Social Media Maven/s – Pam Dransfeldt [Facebook] and Paula Hoffman [Instagram]:
Not Present /No Report

Additional Comments –

None.

ADJOURNMENT – 10:33 a.m.

Minutes respectfully submitted by:/s/ Barbara MacDonald, CQA Secretary

Attachments Included:

- Copy of the treasurer's January report: Patricia Wood (pages ...)