

CQA Board Meeting
April 12, 2022
Zoom Meeting

Those in attendance: Joey Strait, Jonal Beck, Jodie Solario, Jan Hunter, Patrice Lambourne, Sandy Cornelius, Cheryl Collart, Jane Aiello, Tedi Patterson, Kathy Adams, Cynthia Arnold, Becky Lowe, Donna Clark, and Barbara Witman.

The meeting was called to order at 9:32 AM.

Barbara Witman moved, Jan Hunter seconded, the approval of the minutes of the March 2022 Board meeting as presented. Jan Hunter moved, MaryBeth Benedict seconded, the approval of the March 2022 General Meeting minutes as presented. Both motions passed unanimously.

Treasurer's Report: Balances as of April 11, 2022:

Checking	\$3,682.05
Savings	\$33,633.35
CD	\$18,806.59
Total	\$56,121.99

Barbara Witman will contact the new members of the board to invite them to the May meeting, which will take place in person, at Judy Hively's club house in Camarillo on Monday, May 9 at 9:30 in the morning.

Discussion took place regarding the possibility of continuing the Zoom portion of our in person general meetings. 36 people zoomed in to the March meeting, but that includes some who were using zoom while attending the in-person meeting. By consensus, the decision was to see how many participate via Zoom in April.

Discussion took place regarding the amount of money CQA needs to hold in reserves per our by-laws. We need to do the calculations at the end of May, to decide if membership dues need to be raised or not. Per CQA standing rules, we must hold three times our operating budget in reserve. Lynne Woods sent a message that she did not think it was appropriate to raise the dues, because it would make some members angry. Discussion followed. The membership dues for the year beginning June 2022 cannot be raised because of by-laws requirement that we give sufficient notice to raise the dues. No announcement will be made until the June meeting regarding the possibility of raising the dues for the membership year beginning June 2023.

Tedi Patterson was asked to reschedule one of the speakers in the coming program year, to reduce the cost of speakers for the fiscal year. Instead, we can do “quilting university” or highlight one of our own members.

Discussion took place regarding the Nominating Committee work . Barbara Witman reported that CQA still needs a treasurer, block of the month, communications, historian, quilt show, travel, workshops, and a half Zoom Guru. Jane Aiello volunteered to run the workshop in July. Discussion followed. Tedi Patterson suggested we offer fewer workshops, 5 instead of 9 annually. Cynthia Arnold pointed out that we don't yet have a permanent site for workshops. The Camarillo Community Center has a nice meeting room that might be available. Tedi agreed to check if CQA has a credit with the Orchid Room and if they will reopen to us. If not, we should get a refund and we can book at the Community Center in Camarillo.

During the discussion time, Jodie Solorio volunteered to give up her Newsletter role, and serve as Treasurer! Thank goodness! She will produce one more newsletter, following the upcoming Quilt & Car Show. Publication date will be on or around May 25.

The proposed slate of officer for 2022-2023:

Co-Presidents	Joey Strait
Vice-President	Barbara Witman
Secretary	Jane Aiello
Treasurer	Jodie Solorio
Block of the Month	
Comfort Givers	Sandy Puchlevic
Communications	
Facilities	Jonal Beck
Historian	
Library	Linda Wilkinson/Vanessa Buescher
Member Hospitality	Sandy Cornelius
Membership	Jan Hunter/Pat Hibner
Newsletter	
Quilt Show	
Small Groups	Jennifer Bower
Speaker Contracts	Tedi Patterson

Speaker Hospitality	Laura Divine
Travel	
Ways & Means	Sue Hilliard/Marsha Morrow/_____
Website	Sunny Strait
Workshops	
Social Media Maven	Pam Dransfeldt (Facebook) & _____(Instagram)
UFO Challenge	MariBeth Benedict
Zoom Guru	Jane Osborne and _____

Jane Aiello volunteered to take on some of the correspondence duties of the Communications person. If positions are not filled after tomorrow's meeting, those tasks will not happen. For instance, there will be no trips planned without a Travel person. Tomorrow, Barbara will read the names on the slate of officers at the General Meeting. We are behind one month, as we should have presented the slate of officer in March. Tomorrow we will present the slate, and it will be voted on in May. Barbara Witman apologized for this error.

Discussion regarding 2022-23 Budget: Items to note:

- Room rental for Workshops is not included, as the location is as yet unknown
- Added a line for Memorial Donations in Income
- Membership dues is based on \$35 per person, estimated 225 members
- Ways & Means is a conservative estimate
- Library requested at least \$500 (preferably \$600) for next year. Discussion followed. Jane pointed out that the income from library sales cancels out the expenses, for the most part. Barbara Witman asked how many books are checked out on a monthly basis (during normal times, of course). Patrice suggested that the library have more book sales to generate income.
- Member Hospitality: Sandy Cornelius pointed out that the donations for coffee usually pay for the monthly expenses. But if they need a new coffee pot, or something else expensive, they will need extra money. There are 5 coffee urns in the storage unit.
- Added a section for Technology: This includes some new expenses: domain name fee, server who hosts CQA.com, e-mail services, web guru (Sunny Strait going forward), and tech support during the general meetings.

Discussion regarding the colors of raffle tickets. Library, Membership, Ways & Means, and quilt holders all use raffle tickets. They should be different colors, so as to encourage involvement in these various areas.

- Add UFO Challenge prize money of \$100 for next year's budget.
- Travel has no budget, as we have no volunteer to lead that effort. If enough folks sign up for the planned retreat in June, then it will pay for itself.
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Patrice will make adjustments to the budget based on our discussions, make copies available, and e-mail it to Board members. The budget will be presented tomorrow.

Cheryl Collart reported for the Quilt & Car Event committee. Approximately 250 quilts will be submitted tomorrow. There are about 50 boxes of items to be sold at the boutique. Only 158 tickets sold so far, so we have about 850 tickets yet to sell. Publicity efforts include CQA website, SCCQG website, invites to local guilds and arts organizations and car clubs, PATCH, Camarillo and Ventura chamber, and tri city chamber, feature in VC Reporter on April 15, CQA Facebook. Estimated expenses are \$3,900. Estimated income is \$15,000-20,000. Quilts will be collected tomorrow, along with consignment quilts. More of our members are needed to staff this event properly.

Discussion about what to do with the leftovers from the boutique ensued. Some felt it was important to store quality items or pass them along to Ways & Means or offer them to the membership for sale at the May meeting. Some felt it is important to not take up valuable space storing things that are not sellable. Jane Aiello pointed out that the quality of items donated is very high, as members gave very generously toward the Jubilee event a few years ago.

Cheryl is concerned about safety around the money and it's deposit with Patrice. That will be addressed in the coming weeks.

Patrice Lambourne reported that we still do not have a raffle license, but she is working very diligently on the situation. We are waiting for the state of CA to review CQA's documents. Many thanks to Patrice for all her hard work and many hours on getting CQA current with all its paperwork.

Jan Hunter reported that we have 214 current members, including a few who haven't renewed in a few years. 80 members and 10 guests signed in last month.

Tedi Patterson reported that she has already received the very organized Contracts folder and thanks MariBeth Benedict for her efforts in that area. This week's speaker is Mel Beach via Zoom. Four students are currently registered for the workshop, but more will register tomorrow. May 11 will be our first in-person workshop with Tiny Curran. The project is her Flower Flag pattern. The remaining 2022 teachers' workshops are all in-person.

Discussion took place regarding how much to charge non-members for David Taylor's presentations in September. A decision was tabled until we have more concrete information regarding our costs.

Ways & Means would like to receive any well cared for items to be donated.

Communications sent out a press release for May and a reminder for Quilt & Car Event to press outlets.

Historian – no report

Jonal Beck reported that the floor plan for tables and chairs are supposed to be submitted two weeks before the event. She is going to take the plan for tomorrow over to the Park District office this afternoon.

Jonal further suggested that after the Quilt Show event, some volunteers can call non-renewed members to see if we can persuade them to rejoin. Jan Hunter agreed that it is a good idea. Jane Aiello suggested that some of this loss may be due to natural aging of our membership.

Donna Clark reported for Travel that Jonal Beck volunteered to serve as hostess for the retreat on June 26-28 at the Poinsettia Pavillion. There are currently about 18 people registered for that event.

Sandy Cornelius had no report for Hospitality.

Jodie Solario reported for Newsletter she will create a newsletter to wrap up the Car & Quilt event. This issue will be the last one until we have a new newsletter leader.

Meeting was adjourned at 12:03 PM.

Respectfully submitted,

Barbara Witman