

Final Approved – July 13, 2020  
Draft – June 8, 2020

**CAMARILLO QUILTERS ASSOCIATION  
BOARD OF DIRECTORS' MEETING MINUTES  
Monday, June 8, 2020**

**CALL TO ORDER –**

The Camarillo Quilters Association Board of Directors' meeting was called to order by President Barbara Witman at 9:34 AM. This was a Zoom Meeting with ID# 967 9506 7144, password 826027.

**PRESENT –**

Co-Presidents – Barbara Witman & Jonal Beck, Vice President – Joey Straight, Treasurer - Judy Hively, Secretary - Susan Wilson, Membership – Jan Hunter, Workshops - Andrea Ramirez, Speaker Contracts – Maribeth Benedict, Ways & Means – Kathy Adams, Communications - Cynthia Arnold, Historian – Jane Aiello, Small Groups – Lynne Woods, Facilities – Judy Cannon, Hospitality – Sandy Cornelius, & Newsletter - Jodie Solorio.

**APPROVAL OF MINUTES –**

The May 11, 2020 Board Meeting minutes were approved with a motion from Maribeth & seconded by Jan.

**UNFINISHED BUSINESS –**

Judy will be staying on as Treasurer. She suggests that later in the year she can mentor someone for the next term.

We still need a Speaker Hospitality Chairperson. There has been 2 people who have volunteered as assistants but no one has for lead. Maribeth suggests that this is better handled by 2 people – one doing the business part & one doing the stage duties.

It was decided that if our State & County COVID 19 Guidelines allow us to gather we will try to have a picnic August 11th. Mission Oaks Park was suggested as there is a good-sized covered area with picnic tables & it is close to parking.

Since CQA's 40<sup>th</sup> Anniversary celebration was not able to happen as planned, it was decided to do something in December to commemorate. Due to all the restrictions consideration will be made to have cupcakes instead of cake.

**NEW BUSINESS –**

Our financial inspection needs to be performed soon. This will be done by Jane and Barbara. This can be done at Judy's home.

It was decided to leave the check signers as they currently are – Barbara, Jonal, Judy & Sue. Barbara has just sent out a new meeting calendar with some meetings in Ventura & some in Camarillo.

It was decided that we will attempt to have a Zoom July General Meeting with our members.

**OFFICER REPORTS –**

**PRESIDENT –**

Barbara reports that SCCQG has cancelled July – September meetings for this year. They will likely not resume until April, 2021.

**VICE PRESIDENT –**

Joey will see if she can obtain a list of teachers from a northern California group that we might be able to access.

**TREASURER –**

Judy discussed the current budget, profit & loss vs actual. We are down some. She needs a list of moneys that are expected to be refunded to us for the balance sheet. The fairgrounds, pole & drape & possibly the community center is some.

Quilty Pleasurers has refunded 1 of our quilt show tickets @ \$10-. Inquirer will be made at the Quilt Shoppe in Camarillo as to their possible ticket sales. The \$10- quilt show ticket refunds will be done at our next in person general meeting. This will be posted in our newsletter.

The reimbursement form is on the website if anyone needs it. This should be submitted to Judy with attached receipt(s) within 60 days and needs to be in the budget for reimbursement.

**SECRETARY -** Susan Wilson had nothing to report.

**DIRECTORS' REPORTS –**

**MEMBERSHIP –** Jan reported that she has received 49 renewals in the mail & Jonal may have additional ones from recent mail. Some members have sent in their membership renewals that includes their \$10- show ticket & that is fine. One member sent in a \$100- donation to the guild.

**WORKSHOPS –**

Andrea reported that the Orchid Bldg (workshops) is closed thru June. There is no reopening date yet. Hoping that the months lost will be credited to our new contract when it is signed. She is working with the September speaker, Jenny Lyon, and will ask her to send pictures of her work for her free motion class that is scheduled. Jenny is willing to do a virtual online class if we prefer. Andrea will discuss with her, costs, logistics, etc. Andrea has tried repeatedly to contact Latifah Saafir who is scheduled for July. She can get no response so far. She will see if Latifah is willing to participate in our July General Zoom meeting.

**SPEAKER HOSPITALITY –**

No officer yet.

**SPEAKER CONTRACTS –**

Maribeth has sent us all a revised speaker contract for review. It was suggested that there be a remark added that a W-9 needs to be submitted with the speaker's invoice. Also, that this contract needs to be in PDF format.

Maribeth is making a few changes to the UFO challenge. We may email her a new list, add on to an existing list or join with a list if you have not already done so. When we meet again, she will be collecting and marking them off our lists (Lynne will help her with that). She will also accept photos.

**WAYS & MEANS –**

Kathy has received all the supplies from Becky. Becky will actually be co-chairing. Recognizes that there will be new rules for handling raffle monies (yet to be determined). She has sent her photo to Jennifer for the website.

**STANDING COMMITTEE CHAIR REPORTS –**

**COMMUNICATIONS –**

Cynthia reports that she has not had anything to have published to papers. She will be sending out sympathy cards to Joey Figueroa, Jonal Beck & Maribeth Benedict for their recent losses.

**HISTORIAN –**

Jane took a screenshot of our Zoom Meeting attendees today for our history.

**COMFORT GIVERS –**

Sandy reported to Barbara that they have resumed meeting but with lots of care & distancing. Jonal has several quilts that need to be quilted to distribute. She also has labels for anyone who has completed donation quilts.

**WEBSITE -**

Jennifer not present. Nothing new to report.

**SMALL GROUPS –**

Lynne has nothing to report.

**LIBRARY –**

Linda reported to Barbara that she has checked with members that have book crates at home & that they are ok keeping them. Not sure how the library will operate in the near future.

**TRAVEL –**

Barbara has spoken with Donna Clark. There have been 24 members that have expressed interest in the retreat that is currently scheduled in November at the Poinsettia Pavilion. We will hold the retreat as long as the Pavilion is open and that the government rules allow it. This information will be put in the newsletter.

**HOSPITALITY –**

Sandy reports that she had received the supplies from Yvonne & has put them in storage (tablecloths, coffee pots, etc). Not sure what we will be able to provide at future meetings.

**BLOCK OF THE MONTH –**

Marita not present but has published 2 months of blocks on the website. Her idea for the members to keep their own blocks and end up with a complete coordinated quilt at the end of the year was well received.

**NEWSLETTER –**

Jodie is ready to go. She has had a great transition from Lynne. She inquired about the current printer that is used and learned that they send an invoice to CQA for payment. She may consider changing printers in the future.

**FACILITIES –**

Judy has received the manual & projector from Joyce. She has received a memo from Parks & Rec about our rental fees for our meeting room. Credits will be given for the months of April – June and possibly July. Clayton at the building knows how to operate the projector if needed. Jonal has the wireless sound system & will keep for the time being.

**SQF –**

Saundra not present. The new quilt show group is on hold as everyone is. We still need to vote if we want to join this group. We expect that their deadline to join has now been extended and we believe that their 1<sup>st</sup> show will not be until May 2022. We will need to decide if we want & are able to hold our own show to that same year. They have not cashed a preliminary check that we had sent to them. It is likely that Saundra has it.

Andrea has 6 baskets (that was for our quilt show) that Jonal will pick up. They may be used as a special raffle to raise some income for the guild.

**ADJOURNMENT –** Barbara adjourned the meeting at 11:18 AM.

Susan Wilson, Secretary

To be approved by the CQA Board of Directors on July 13, 2020