

Final Approved – May 11, 2020  
Draft – April 13, 2020

**CAMARILLO QUILTERS ASSOCIATION**  
**BOARD OF DIRECTORS' MEETING MINUTES**  
**Monday, April 13, 2020**

**CALL TO ORDER –**

The Camarillo Quilters Association Board of Directors' meeting was called to order by President Barbara Witman at 9:37AM via conference call by using a service with phone number (701) 802-5398 with an access code: 7995440#. The phone conference was used due to current COVID19 restrictions.

**PRESENT –**

President – Barbara Witman, Vice President – Jonal Beck, Treasurer - Judy Hively, Secretary - Susan Wilson, Membership – Jan Hunter, Workshops - Andrea Ramirez, Speaker Hospitality – Maribeth Benedict, Ways & Means – Becky Lowe, Communications – Cynthia Arnold, Historian & Small Groups – Jane Aiello, Facilities – Joyce Turner, Travel – Tricia Steinfeld, Newsletter – Lynne Woods & Quilt Show 2020 – Sandra Hiebert-Durata.

**APPROVAL OF MINUTES –**

The March 9, 2020 Board Meeting & the March 10, 2020 General Meeting minutes were approved with a motion from Jonal & seconded by Jan.

**UNFINISHED BUSINESS –**

Legal Questions - Barbara shared that she has spoken with an attorney who explained that our current 501C7 status is right for our guild due to income sources. Even if we join the Seaside Quilters group, we would be fine unless that income became extremely large.  
Social Media – no new information.

**NEW BUSINESS –**

Next General Meeting – There will be no meeting this month (tomorrow) as the Parks & Recreation buildings are closed until at least April 20<sup>th</sup>. We do not know if they will be open again by May; however, it was agreed that we will not hold a May General Meeting out of concerns for our membership. A motion was made by Sue and seconded by Maribeth that May will be cancelled. Andrea has spoken with Gina Perkes (May speaker & instructor) and they agreed that she will be cancelled for May. Refunds will be made to those members who have signed up for her workshop.

**OFFICER REPORTS –**

**PRESIDENT –**

Barbara has asked us to review the documentation she had sent us to inform our members about the pros & cons of joining the Seaside Quilt Festival group “Proposal to consider the feasibility of joining a Joint Quilt Show with other Quilt Guilds”. We approved that the documents look good. These will be emailed to our membership now and again before our next general meeting. These will also be published in our upcoming newsletter.

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**VICE PRESIDENT –**

Jonal said she will be sending out the “President’s Block” pattern & instructions for Barbara’s quilt tonight.

There are still some open ballot spots for our upcoming elections. Treasurer has not been filled. Someone suggested Janis Farr (former treasurer) – Barbara will call her. Sue will contact Nancy Boyce (former treasurer) to see if she has any recommendations.

Barbara will divide the membership up & ask the board to make phone calls to fill spots for BOM, Facilities, Quilt Show & Speaker Hospitality.

**TREASURER –**

Judy has emailed all budgetary documents for review before the meeting. The budget for June 2020-2021 was approved (copy attached).

Budget was discussed for the upcoming years’ quilt show(s). Because our quilt show that was scheduled for this month had to be cancelled due to restrictions re COVID19 we have a loss.

We have no Ways & Means income coming in while we do not have our meetings.

Judy requested that outstanding expenses be sent to her ASAP so they can be reimbursed during this current fiscal year. Jonal has a few membership renewals checks that she will send to Judy (with copies going to Jan for her membership records).

**SECRETARY - Susan Wilson had nothing to report.**

**DIRECTORS’ REPORTS –**

**MEMBERSHIP –**

Jan reported that membership renewals will be postponed until we can resume our membership meetings (hopefully June). She is working on new forms. There were 157 members at the March General Meeting & 12 guests. The average attendance is 138. We currently have 240 paid members. It was discussed that raising membership dues at this time would not be a good thing. We still have concerns about making sure anyone who does not want either their picture or their quilt’s picture posted online be honored.

**WORKSHOPS –**

Andrea reported that she had spoken with Gina Perkes about coming in May. She did not feel comfortable coming. The next scheduled class will not be until July.

Contracts will be reviewed in June for upcoming year.

**SPEAKER HOSPITALITY –**

Maribeth said she has had only 26 members submit forms for the UFO Challenge. She is hoping for more. This will be put in the upcoming newsletter & Barbara will mention it is an upcoming email.

**SPEAKER CONTRACTS –**

Maria not present – nothing to report.

**WAYS & MEANS –**

Becky says Kathy told her that things went well at the March meeting. She will work with Kathy Adams (incoming Ways & Means) to transfer raffle items to Kathy's house.

**STANDING COMMITTEE CHAIR REPORTS –**

**COMMUNICATIONS –**

Cynthia asked that she be kept informed of any happenings as she will need to post next on May 10, 2020.

**HISTORIAN –**

Jane had nothing to report.

**COMFORT GIVERS –**

Sandy is not present but she has expressed concerns to Barbara about not getting enough quilts returned to supply our regular June meeting giveaway. It is possible that the quilts might be delivered to recipient groups instead of our regular June meeting. Concerns were also expressed about sanitation (re COVID19). Someone may contact Dr Levine at Ventura County Health Dept re protocol.

**WEBSITE -**

Jennifer - nothing new to report.

**SMALL GROUPS –**

Jane has nothing to report.

**LIBRARY –**

Linda not present – nothing new to report

**TRAVEL –**

Tricia has cancelled the July bus trip to the Long Beach quilt show. She does have a contract with the Poinsettia Pavilion for a 3-day retreat (November 2-4, 2020). This can be cancelled within 48 hours. Donna Clark will be taking over travel and is ready to go.

**HOSPITALITY –**

Yvonne not present but is working with Sandy Cornelius who will be taking over her position.

**BLOCK OF THE MONTH –**

Jonette not present.

**NEWSLETTER –**

Lynne says this will be a short newsletter. She would appreciate help from anyone who can contribute.

**FACILITIES –**

Joyce reports that Pleasant Valley Park & Rec will be refunding our April rental fee. She will be in contact with them about what their position is for May. It was decided that even if they will be open in May we have chosen not to meet. If we have to lose that month's fee that will be all right.

**QUILT SHOW 2020 –**

Our April 2020 Ruby Jubilee has been cancelled due to COVID19 restrictions. Sandra reports that we will be getting back a \$300- deposit from the pole & drape vendor as well as our fairground deposit for this show. We will continue to leave a \$300- "hold deposit" for any upcoming shows.

Consideration will be given to possibly raffling off the quilt that she had made to be donated & raffled during this show.

She will need to remove the boutique items that had been prepared & stored at her home in Ventura. They will be going to storage. There will likely be a "boutique" or "garage sale" for these items. There was discussion about having a combination outdoor picnic, quilt showing & sale of these items later this summer.

Refunds are being made to vendors of their deposits as well as ticket sales for the show.

Seaside Quilt Festival may be on hold until 2022 (instead of 2021) due to current health concerns.

**ADJOURNMENT –**

Barbara adjourned the meeting at 11:05 AM.

Susan Wilson, Secretary

To be approved by the CQA Board of Directors on May 11, 2020