

Final Approved – October 7, 2019
Draft – September 13, 2019

**CAMARILLO QUILTERS ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
Monday, September 9, 2019**

CALL TO ORDER –

The Camarillo Quilters Association Board of Directors' meeting was called to order by President Barbara Witman at 9:34 AM at the home of Laura Devine, located at 1337 Ramona Drive, Camarillo, CA 93010.

PRESENT –

President – Barbara Witman, Vice President - Jonal Beck, Treasurer - Judy Hively, Secretary - Susan Wilson, Membership – Jan Hunter, Workshops - Andrea Ramirez, Speaker Hospitality – Maribeth Benedict & Laura Divine, Speaker Contracts – Maria Ring, Historian & Small Groups – Jane Aiello, Library – Linda Wilkinson, Facilities – Joyce Turner, BOM – Jonette Duchai, Newsletter – Lynne Woods & Quilt Show 2020 – Sandra Hiebert-Durata.

APPROVAL OF MINUTES –

The July 12, 2019 Board Meeting & the July 13, 2019 General Meeting minutes were approved with a motion from Maria & seconded by Jonal. Motion carried.

UNFINISHED BUSINESS –

Barbara asked for input regarding the way speakers were lined up last month for efficiency as well as she reading the names of visitors. All were in favor of this newer procedure so it will continue.

NEW BUSINESS –

Barbara announced that there will be 2 guest guilds at our meeting tomorrow – Conejo Valley & Glendale selling tickets. They will share a table. President's blocks will be presented to Jonal Beck tomorrow for her presidency of last year. Barbara has received inquiries about making quilts from someone's husband's clothing. It was mentioned that both Josie Prell & Darla Drain may be interested. A thank you note has been received from Pleasant Valley Parks & Recreation for our recent participation in their July event. Barbara requested that the board look at "valleyofthemistquilters.com/programs" and give our opinions at our October Board Meeting. We may want to implement some of their ideas for our website. Jonal & Barbara have been working with Carol Boyce to get the pictures of our Show & Share quilts onto our website. She will put them on a CD & mail it to Jennifer (webmaster). Barbara has been contacted a few times about coming to someone's home to "clean out" a sewing room. She is wondering if we think we should be offering a free meeting pass to people who donate items. This issue was discussed in greater terms and we may give out more free passes with our membership renewals. Jane said that there may be CQA business cards in storage. These might be used for a free pass.

Barbara presented a new small group standing rule that is recommended by SCCQG. 9.03 CQA and its leadership are not responsible for the actions of small groups or small group members. Susan Wilson motioned and Maribeth Benedict seconded that this new rule be adopted. Motion carried.

OFFICER REPORTS –

PRESIDENT –

Barbara's reports are included in new business.

VICE PRESIDENT –

Jonal reported that she has purchased (with previous approval) a new wireless headset with microphone (\$550-). The current wired microphone will be used for tomorrow's general meeting; however, the tables & podium will be moved to the left side (opposite side) of the stage for a better electrical connection. She would like to purchase a carrying case for parts for \$150-. The wired microphone will be kept as a backup. The CQA banner will need to be hung differently.

TREASURER –

Judy presented the current Balance Sheet & Budget. It is necessary for receipts to be presented within 60 days of the event. Funds will be needed for quilt show boutique – there will be 3 different divisions of sales. Pleasant Valley Parks & Rec have been paid thru the end of 2019 for our meeting room. It was mentioned that there is a \$300- deposit with the Ventura Fairgrounds for our 2020 Quilt Show. Judy will put this on our books.

SECRETARY –

Susan asked if some of the older meeting minutes could be stored in our storage unit. Minutes prior to June 2017 were given to Barbara to take to storage. Sue will have in her possession all minutes dating back to June 2017. There was discussion about how long do we need to keep records. We think 7 years is probably the correct legal time. Maria has contracts back as far as 5-7 years.

DIRECTORS' REPORTS –

MEMBERSHIP –

Jan reported that there were 147 members at the July General Meeting, with 13 renewals, and 2 new members. We currently have 221 paid members. Last year we had 219 paid members. We have an average of 135.8 members in attendance each month.

WORKSHOPS –

Andrea has Minke Kim coming tomorrow from Moorpark. Both Jonal & Maria are familiar with her & they will introduce her. Right now, there are only 8 people signed up but it is felt there will be more sign ups tomorrow. Andrea reviewed the upcoming speakers through January, 2020.

SPEAKER HOSPITALITY –

Maribeth says that Minke will have various items for sale but she does not take credit cards. She will have a slide presentation that will last 45 – 60 min. Lunch tomorrow will be at Marie Callendars.

Janet Rice is booked for February 2020. She will charge CQA \$250- for trunk show & presentation & \$350- for her workshop. A request was made for additional night's lodging after workshop. Laura Divine volunteered to host her & 1 guest the nights of February 10-12, 2020.

SPEAKER CONTRACTS – Maria reviewed several of the upcoming speakers/instructors that are coming up. She is booked almost thru the end of 2021! She would like to consider booking Victoria Wolfe sometime in 2022 for a 3-day class/retreat.

WAYS & MEANS – Becky not present. Barbara has a donation from Sylvia Q Davis (previous speaker) for Ways & Means. She will give to Becky tomorrow.

STANDING COMMITTEE CHAIR REPORTS –

COMMUNICATIONS –

Cynthia not present.

HISTORIAN –

Jane reminds us to give her information for the history book.

COMFORT GIVERS –

Sandy not present. Barbara reported that she visited their work center & presented them with fabric that had been donated.

WEBSITE -

Jennifer not present. Nothing new to report.

SMALL GROUPS –

Jane reports that the website has been updated with small group info & status. There is a total of 16 groups. 9 are open & 7 are full. There is a new group "Material Girls". Jane reports that the small groups tend to feel burdened with always being asked to be quilt holders & decorate the tables for holiday festivities. Quilt holders will now be from volunteers from the general membership. She is working on an idea for changing things up with the tables – celebrate giving thanks, possibly in November & decorating tables with fat quarters.

LIBRARY –

Linda reports that all books will be brought back tomorrow in Judy Hively's truck. Much help will be needed to unload. In addition to the regular tables for crated books for check out they will need 2 additional tables for sales of books (\$.50 - \$2.00). The remainder will be donated to Friends of the Library. Barbara will announce to attendees NOT to take a book to your seat unless you have checked it out.

TRAVEL –

Tricia not present. Barbara said they will start ticket sales tomorrow for Road 2 California.

HOSPITALITY –

Yvonne not present.

BLOCK OF THE MONTH –

Jonette says that the September & October blocks are paper pieced.

NEWSLETTER –

Lynne reports that she is working on the upcoming newsletter (November-December). The deadline for submission is October 15th. She will need to include the BOM blocks for November & December.

FACILITIES –

Joyce will be stopping by PVPR today to give them set up for tomorrow's meeting. She will not be there tomorrow. She has the facility contract for 2020.

QUILT SHOW 2020 -

Sandra announced that she is participating in the forming of a new guild "Pacific Coast Council of Quilt Guilds" (PCCQG). 9 guilds are considering joining. Ventura Modern, Conejo, Simi & Valley Modern have already committed. This new group of guilds would have a joint quilt show at the Ventura County Fairgrounds every year. The goal is to make this into a truly large event. \$150- commitment fee is required to secure a spot. Sandra presented the board with copies of their MOU & standing rules. Judy motioned & Sue seconded to commit with a \$150- check & make a new line item in the CQA budget. Motion carried. The board is being established & there are some CQA members already involved. The next meeting & election of officers will be Oct. 22, 2019 at the Dudley House in Ventura.

Sandra then discussed the CQA Quilt Show in 2020. Barbara Witman is taking over the Data position. Much work is being done on logistics to include demos & videos. There will be an early AM Preview Celebration that will include a continental breakfast, entry to win a Christmas Quilt (made by Sandra) & hopefully some early shopping with the vendors. Tickets will be \$35-. This year will have a smaller boutique with a separate area for quilt sales. General admission tickets will go on sale in October. The cost of \$10- is for 2 days. \$5- parking will be charged. There will be 2 food trucks that come each day. The next quilt show meeting will be October 21st at 9:30 at the Dudley House in Ventura.

ADJOURNMENT – Barbara adjourned the meeting at 12:00 NOON.

Susan Wilson, Secretary

To be approved by the CQA Board of Directors on October 7, 2019