

Final Approved – July 8, 2019
Draft – June 12, 2019

CAMARILLO QUILTERS ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
Monday, June 10, 2019

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order by Vice President Jonal Beck (President Barbara Witman is out of town) at 9:32 AM at the Camarillo Ranch House grounds.

PRESENT – Vice President - Jonal Beck, Treasurer - Judy Hively, Secretary - Susan Wilson, Membership - Jan Hunter & Pat Hibner, Workshops - Andrea Ramirez, Speaker Hospitality – Maribeth Benedict, Speaker Contracts – Maria Ring, Ways & Means – Becky Lowe & Pamuela Hodson, Communications – Cynthia Arnold, Historian & Small Groups – Jane Aiello, Website – Jennifer Rapacki, Library – Linda Wilkinson, Facilities – Joyce Turner, Travel – Tricia Steinfeld, Hospitality – Yvonne Brydson, Block of the Month – Jonette Duchai, Newsletter – Lynne Woods & Quilt Show 2020 – Sandra Hiebert-Durata.

APPROVAL OF MINUTES – The minutes were approved for the May 13, 2019 Board Meeting. The minutes of the May 14, 2019 General Meeting Minutes were approved with one correction to be made by Joyce Turner (secretary for May meeting).

UNFINISHED BUSINESS – Judy presented the final budget for the just past fiscal year (June 2018-May 2019) which was approved.

NEW BUSINESS – Jonal has been contacted by Pleasant Valley Parks & Recreation that there will be free events every day in July. On July 6th from 10AM to 2PM (set up to be at 8:30) there will be “Art in the Park” with no sales. Wondered if anyone would be interested in organizing a show of quilts & sewing for this event.

Jonal has received some comments about the way the quilts are being shown for both Show & Share and speaker quilts. In the past the small groups were asked to take turns holding; however, many of the members are not able or comfortable doing this. Jonal recently personally spoke to members who would be capable of this job and established the following guidelines for the quilt holders: Show & Share quilts to be placed on right side of stage. After they are shown they are to be placed on left side of stage & to be picked up after the quilter goes down the stairs. For speaker quilts only show them upon the direction of the speaker. Stop and show quilts to Carol Boyce for pictures.

OFFICER REPORTS –

ACTING PRESIDENT & CURRENT VICE PRESIDENT - Jonal Beck – Reports are included in New Business.

TREASURER - Judy Hively presented the new budget (June 2019 – May 2020). Judy explained that this is a lower budget because we have historically over budgeted. Joyce gave Judy new numbers for facility fees. A budget was also presented for the 2020 Quilt Show. Jane suggested and it was agreed that there be an additional budget of \$100.00 for Commemorative Quilt Labels to be printed. Spoon Flower was suggested and will be contacted about printing.

SECRETARY - Susan Wilson had nothing to report.

DIRECTORS' REPORTS –

MEMBERSHIP – Jan Hunter reported that there were 150 members signed in at the May meeting (average attendance is 136), 7 guests, 4 new members. There were 42 renewals in May. There were 247 members last year at this time. We currently have 177. The new directory will be made after tomorrow's meeting. Anyone who has not renewed by then will be dropped from the membership directory.

WORKSHOPS - Andrea Ramirez is working on getting new contract from the Orchid Building so that Judy can remit payment to them. She would like to pay the entire year (thru May 2020). Lorraine Tennyson's workshop for June has 14 people signed up. Due to many classes not having great attendance it was suggested by Joey Strait that the additional Non Member fee be reduced. She will be promoting our classes to other quilt guilds. It was also discussed that separate email blasts can be done promoting our classes to our members. It was agreed that the Non Member fee be \$15.00 in addition to the Member fee. This can be adjusted as needed.

SPEAKER HOSPITALITY - Maribeth Benedict wants to make sure she always has the latest contract copies (as well as anyone else concerned) to that everyone is on the same page. She also announced that she does not have the quilt stands. They are being kept by Laura Divine.

SPEAKER CONTRACTS - Maria Ring is making sure that Maribeth has current contracts. She announced the Sylvia Davis will be the July speaker.

WAYS & MEANS - Becky Lowe is collecting gift certificates from the shops that support our guild. Candy's no longer gives us a certificate but will contribute to Comfort Givers quilts. Jonal will need Ways & Means drawings for tomorrow's general meeting. Becky will determine the number of prize bags for each month. She will be gone in July and Pamuela Hodson will fill in for her.

STANDING COOMMITTEE CHAIR REPORTS –

COMMUNICATIONS - Cynthia Arnold reports that her husband is very ill and will require more and more of her attention. She is requesting that an assistant be found for her.

NOTE: After the meeting was adjourned Lynne Woods told Jonal that she would assist Cynthia Arnold with Communications.

HISTORIAN – Jane Aiello is requesting photos from workshops.

COMFORT GIVERS - Jonal Beck reports that they are very busy getting ready for tomorrow's presentations!

WEBSITE – Jennifer Rapacki reports that there is plenty of Constant Contact allowance to accommodate email blasts for our workshops. It is hoped that Joey Strait can start sending the blasts for upcoming classes. She is requesting Block of the Month pictures & patterns. She would like to have more Show & Share photos. Concerns were discussed about permission to have individuals quilt photos on the website. Jan Hunter has a permission statement and will send this to Jonal so that it can be signed by Show & Share participants.

SMALL GROUPS – Jane Aiello has already reported as historian.

LIBRARY – Linda Wilkinson says library will be doing inventory this summer. Judy will have her truck at the July General Meeting. Library crates are to be loaded in the truck and will be taken to storage for access for inventory.

TRAVEL – Tricia Steinfeld reported that we had a great retreat in April at the Poinsettia Pavilion in Ventura. She has contracted with them for another retreat November 4-6 of this year. There will be room for 35 people. Someone will be getting bagels for the AM and there may be a potluck one of the days. Anyone who wants to bring their own silverware, plates, etc. are free to do so.

Tickets will go on sale in July. She will also be booking a 2020 Spring retreat. She hopes to return to Buelton next year in November, 2020.

HOSPITALITY – Yvonne Brydson says she is good to go for tomorrow.

BLOCK OF THE MONTH – Jonette Duchai reports that this year's theme will be "Stars". Options were discussed as to how to handle this year's blocks – keep your own & assemble a quilt OR make 2 blocks & put one in for a monthly drawing. Jonette will decide.

NEWSLETTER – Lynne Woods says that June 15th is the due date for upcoming newsletter. Would like picture & pattern of BOM & perhaps an introduction by Jonette.

FACILITIES – Joyce Turner has been in contact with Park & Rec re table setup. She is requesting a permanent stage table as well as a guest table. Library tables to have additional distance from back wall where people line up for refreshments. There are currently 4 tables for "free" stuff. She is securing our 2020 meeting dates with them, reviewing contract and planning on signing in July. There are some kitchen issues for certain months which she will resolve. Kitchen will be needed in April for CQA birthday celebration which will include cake & salad bar. Joyce has been told that there is an increase of an "administration fee" from \$25.00 to \$100.00.

QUILT SHOW – Sandra Hiebert-Darata is busy working on many things! She has volunteered to donate a quilt for the Gala raffle. She reports that Kingdom Sewing & Grant House will have booths. She is hoping to have classes too. She has been shopping signage and will present options at probably the next board meeting. She is also working on promoting the show on both Facebook & Instagram. She hopes to also include other quilt shows & possibly tips.

ADJOURNMENT – Jonal adjourned the meeting at 11:30 AM.

Susan Wilson, Secretary

To be approved by the CQA Board of Directors on July 8, 2019.
6/12/2019