

Final Approved – September 10, 2018  
Draft – July 27, 2018

**Camarillo Quilters Association  
Board of Directors' Meeting Minutes  
Monday, July 9, 2018**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, July 9, 2018, at 9:45am by President Jonal Beck at her residence.

PRESENT – The board members present were: President Jonal Beck, Vice President Barbara Witman, Treasurer Judy Hively, Secretary Joyce Turner, Membership Pat Hibner, Contracts Rose-Marie Gamboa, Ways and Means and Historian Jane Aiello, Communications Thelma Atkinson, Small Groups Nancy Isbell, Library Linda Wilkinson, Travel Tricia Steinfeld, Block of the Month Kathy Adams, and Newsletter Lynne Woods.

MINUTES OF BOARD MEETING OF JUNE 11, 2018, AND GENERAL MEMBERSHIP MEETING OF JUNE 12, 2018 – It was moved by Rose-Marie Gamboa, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of June 11, 2018, and the General Membership meeting of June 12, 2018, be adopted and distributed.

UNFINISHED BUSINESS – Linda Wilkinson reported the CQA annual financial inspection report of the books for year ending May 3, 2018, was reviewed and found to be kept in accordance with the CQA standing rules. Linda announced that any exceptions noted are on an attached sheet of paper with resolutions by their committee noted. It was moved by Rose-Maria Gamboa to approve the CQA Annual Financial Inspection Report, seconded, and unanimously approved.

NEW BUSINESS – Jonal Beck reported the Website has been updated. Jonal reported she sent the reimbursement form to Jennifer Rapacki for posting on the website. Jonal announced she will include the membership form under Documents on the website. Pat Hibner reported per Jonal's request that the membership list is sent to Mail Chimp quarterly and will request Jan Hunter send out a member directory to new members as soon as they sign up.

OFFICER REPORTS –

PRESIDENT - Jonal Beck reported that CQA alumni LeOra Stevenson would attend tomorrow's General Membership meeting. Jonal reported on mail including a thank you note from Casa Pacifica for our CQA quilt donations, a textile tour to Japan from Opulent Journey's, and the Harvest of Colors Quilt Show in Santa Barbara Sep. 15-16, 2018. Jonal announced she received correspondence from SCCQG requesting two quilters with great stories and lots of personality to be on NBC Universal's new television pilot to help the shows host brush up on her craft.

VICE PRESIDENT – Barbara Witman announced she is working on updating job descriptions and procedures for Committee Chairs. Barbara identified procedures as an exact list of everything one does, a specific to do list, so someone can take on the position if/when required. Barbara reported she still needs job descriptions from Speaker Hospitality, Ways and Means,

Historian, Website, Small Groups, Newsletter, and Quilt Show, and procedures from Workshops, Speaker Hospitality, Speaker Contracts, Communications, Historian, Comfort Givers, Website, Small Groups, Travel, Block of the Month, and Quilt Show.

TREASURER – Judy Hively reported the following account balances for the end of June 2018: checking account \$27,465.71; savings account \$34,321.72; and Certificate of Deposit \$18,740.74. Judy reported she received an invoice for batting from Hobbs in June for Comfort Givers with a freight charge of \$77 and questioned if we could be a more prudent and look elsewhere for batting on sale. A discussion ensued. Nancy Isbell volunteered to research price comparisons.

#### DIRECTORS' REPORTS –

MEMBERSHIP – Pat Hiber reported there were 99 members in attendance and a total of 116 signed in, including guests, at the June 2018, General Membership meeting. Pat further reported there are 2 new members, 209 current paid members, 68 non-renewals, and a total of 209 current paid members.

SPEAKER CONTRACTS – Rose-Marie Gamboa reported we are set through 2019, working on 2020, and all contracts are back and signed.

SPEAKER HOSPITALITY – Thelma Atkinson reported for Laura Divine that Laura is unable to attend tomorrow's meeting and Thelma has the display pieces that need setting up tomorrow. Barbara Witman volunteered to assist with set up.

WAYS AND MEANS – Jane Aiello reported we're all set for tomorrow's General Membership meeting. Jane announced that membership donates wonderful items to Ways and Means and she'd like to promote more of what membership is doing.

#### STANDING COMMITTEE REPORTS -

COMMUNICATIONS – Thelma Atkinson reported she would be sending out the Fall 2018 meeting notices to the publications. Thelma announced she received an email regarding a large stash of fabric from a woman whose mother passed away and is looking for volunteers to sort, price, and stage for a destash estate sale, probably in September 2018, with the funds going to CQA. Thelma reported she would like to write an article about Comfort Givers for the Acorn, and would like an article and photograph in local publications monthly.

HISTORIAN – Jane Aiello initiated a discussion regarding members agreeing to have themselves and their quilts photographed. Member discussion ensued and included suggestions of requesting members state they do not wish to be photographed prior to show and tell, and adopting the Simi Valley Quilt Guild practice of by becoming a member you're automatically opted in to allowing yourself and quilt photographed. Jane announced she would write an article for the newsletter about comfort givers and quilt tops that need quilting.

**SMALL GROUPS** – Nancy Isbell reported that she and Jane Aiello visited Comfort Givers and will try to do so every other month. Nancy announced she would submit an article to the Newsletter regarding their visits.

**LIBRARY** – Linda Wilkinson reported that crates have new labels with contact info and content. Linda announced there would be a small book sale at tomorrow's General Membership meeting. Linda reported that crates from tomorrow would need to be checked out until September's General Membership meeting.

**TRAVEL** – Tricia Steinfeld announced the retreat to Flying Flags in Buellton, is Nov. 5, 6, 7, and tickets go on sale tomorrow at a cost of \$75/person. Tricia requested members mention CQA and code number 412294 when making reservations at Flying Flags or Sideways Inn to receive a 10% discount. Tricia announced that tickets would go on sale in September for The Road to California.

**BLOCK OF THE MONTH (BOM)** – Kathy Adams announced that "Be My Neighbor" BOM theme was well received, and 32 ladies signed up with their email addresses. Kathy announced she is putting the patterns on the website, with June and July's houses already accessible, and in the newsletter. Kathy announced July's BOM is "Happy Scrappy" and background fabric would be provided. Kathy reported she would have a raffle encouraging all to turn in their blocks. Kathy reported that if a lot of blocks are turned in, she might split the lot in half, and have two winners.

**NEWSLETTER** – Lynne Woods announced the next newsletter deadline is Aug. 15, 2018, for the September/October Newsletter.

**NEXT BOARD MEETING** – Monday, September 10, 2018, with location to be determined.

**ADJOURNMENT** – There being no further business, the meeting was adjourned by Jonal Beck at 11:05am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on September 10, 2018.

7/27/2018