

Final – July 27, 2018
Draft – June 16, 2018

**Camarillo Quilters Association
Board of Directors' Meeting Minutes
Monday, June 11, 2018**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, June 11, 2018, at 1:13m by President Jonal Beck at her residence.

PRESENT – The board members present were: President Jonal Beck, Vice President Barbara Witman, Treasurer Judy Hively, Secretary Joyce Turner, Membership Jan Hunter, Workshops Maria Ring, Speaker Contracts Rose-Marie Gamboa, Ways and Means and Historian Jane Aiello, Communications Thelma Atkinson, Small Groups Nancy Isbell, Library Linda Wilkinson, Travel Tricia Steinfeld, Hospitality Yvonne Brydson, Block of the Month Kathy Adams, Newsletter Lynne Woods, and Quilt Show 2020 Sandra Hiebert-Darata.

MINUTES OF BOARD MEETING OF MAY 7, 2018, AND GENERAL MEMBERSHIP MEETING OF MAY 8, 2018 – It was moved by Maria Ring, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of May 7, 2018, and the General Membership meeting of May 8, 2018, be adopted and distributed.

UNFINISHED BUSINESS – Jonal Beck announced there are two post office keys (she has one and Judy Hively has the other) and that there are six storage facility keys.

NEW BUSINESS – Jonal Beck distributed a list of future board meeting dates and locations. Jonal announced that two board members are needed for the Financial Inspection Committee and it was reported that Alison Bailey and Linda Wilkinson with Mary Ashby and Judy Hively would be the committee. Jonal announced a motion is needed to approve the budget amendment to pay Nancy Boyce \$250 for her professional tax return service. It was moved by Maria Ring, seconded, and unanimously approved to pay the professional service fee of \$250 made payable to Nancy Boyce. Jonal requested Judy issue both Nancy Boyce and Jennifer Rapacki a check for their services. Jonal reported the Standing Rules have been revised as discussed and that a motion was needed for approval. It was moved by Rose-Marie Gamboa, seconded, and unanimously approved to approve the amended version of the Standing Rules.

OFFICER REPORTS –

VICE PRESIDENT – Barbara Witman announced she sent a “lets get started” email to the Standing Committee Chairs to confirm they received a binder from the previous committee chair and to create a procedure for what they actually do so that someone can step into the position immediately if needed. Barbara reported she included in the email a sample of what she is looking for and that she has received the requested information from both Library and Newsletter chairs. Barbara announced she would send email to all Board members asking they review their job description and update as required.

TREASURER – Judy Hively requested board members fill in the line for total reimbursement and note whether it's a budgeted or non-budgeted item when submitting request for reimbursements forms. Jonal Beck recommended each member track their own budget to know if they've gone over. Judy reported she will announce the following account balances for the end of May 2018 at tomorrow's General Membership Meeting: checking account \$26,142; savings account \$34,320.59; and Certificate of Deposit \$18,740.10. Judy reported we would be getting a \$172 refund from the fairgrounds for the quilt show due to over payment.

SECRETARY – Joyce Turner asked if it was required to maintain a Ways and Means donor list and it was confirmed it was no longer required. Joyce reported that the Website has not been updated to list the new Board of Directors.

DIRECTORS' REPORTS –

MEMBERSHIP –Jan Hunter reported there were 141 members and 5 guests, for a total of 146 in attendance at the May 2018, General Membership meeting. Jan further reported that 86 members renewed their membership and there were 4 new memberships in May, and that there are 176 paid members as compared to 195 paid members last year. Jan reported she has not issued the new roster and will adopt Jane Aiello's recommendation to include on the first page a list of all Officers, Directors, and Standing Committee Chairs, names, position, telephone numbers, and addresses.

WORKSHOPS – Maria Ring reported there is no workshop this month due to the parade of quilts, July's workshop is with Mike McNamara at \$45 for members, August is dark, and September's workshop is with Shirley McGuire at \$45 for members. Maria reported the \$45 class fee assumes 20 people sign up to break even, all future workshops will be \$45, and that she hopes the reduction in price will encourage more people to sign up. Maria requested Rose-Marie Gamboa provide the list of workshop folks through 2019.

SPEAKER CONTRACTS – Rose-Marie Gamboa reported we are set through 2019. Jonal requested Rose introduce speakers at General Membership meetings. Rose announced the July 2019 speaker cancelled and based on prior July workshops, she asked two people to do a quilt turning. Rose reported she'll make an announcement at tomorrow's meeting that guild members let her know if they would like to conduct a workshop in April 2020 and maybe one other month since there are two months of the year where we don't have workshops.

WAYS AND MEANS – Jane Aiello thanked Barbara Witman for reconnecting with Quilty Pleasures. Jane reported she streamed line Ways and Means to just read last three numbers on tickets. Jane reported she had one quilt shop ask for a receipt and will make one up to give to them. Jane reported she would announce at tomorrow's General Membership meeting that members turn in their certificates in a timely manner so that shops can clear it from their books. A discussion ensued about doing something for Art and Jenny's since they are closing the shop with possibly giving them a quilt or taking them to lunch. Jonal announced she's been talking about changing the guild to a 7, total non-profit.

STANDING COMMITTEE REPORTS -

COMMUNICATIONS –Thelma Atkinson reported that Murielle O'Brien sent out all announcements. Thelma announced some ideas for the future, such as submitting to Beyond the Acorn Quarterly Magazine and Ventura County Reporter.

HISTORIAN – Jane Aiello announced for anyone to let her know if they have anything they want put into history.

SMALL GROUPS – Nancy Isbell reported she'd like to visit the different small groups to encourage them and to encourage others to have small groups. Judy Hively suggested making a list of folks to sign up to make their own small group.

LIBRARY – Linda Wilkinson reported there would be a sale of archived books in July. Jonal Beck to confirm books made it from Vicki Hutter's house to storage. Jane Aiello reported that Linda gave her two boxes left from the quilt show boutique and one will be for Ways and Means and the other was donated to The Press Courier Senior Living Center.

TRAVEL – Tricia Steinfeld announced the retreat to Buellton, is Nov. 5, 6, 7 at a cost of \$75/person. Tricia announced the code to use when making a reservation at Flying Flags or Sideways Inn to receive a 10% discount is 412294. Tricia reported 22-23 spots would be available and tickets will go on sale in July. Tricia announced another possible retreat to Buellton in April 2019.

MEMBER HOSPITALITY – Yvonne Brydson reported she's all set for tomorrow's meeting.

BLOCK OF THE MONTH (BOM) – Kathy Adams announced she is ready to start a kick off and has a card display and something to put files in to say what is this months pattern and last months patter. Kathy reported the BOM is "Be My Neighbor" and has some fun things she'll do based on Mr. Roger's neighborhood. Kathy reported the spin off would be based on Daniel Tiger's Neighborhood. Kathy announced she would have drawings and donate the prizes.

NEWSLETTER – Lynne Woods announced the next newsletter deadline is Jun. 15, 2018. Lynn announced she welcomes small groups articles, and asked Linda Wilkinson to write an article about the Library sale in July. Lynne requested a list of new members from Jan Hunter.

QUILT SHOW – Sandra Hiebert-Darata reported she would announce the quilt show budget at tomorrows General Membership meeting, and to those who had a major part in the quilt show to ensure their binders are up to date. Sandra reported she plans to have a meeting with major powers, quarterly meetings, and start getting people in place.

NEXT BOARD MEETING – Monday, July 9, 2018, at Jonal Beck's residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Jonal Beck at 3pm.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on July 9, 2018.
6/16/2018