

Final – April 26, 2018
Draft – March 15, 2018

Camarillo Quilters Association
Board of Directors' Meeting
Minutes
March 12, 2018

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, March 12, 2018, at 9:32am by President Thelma Atkinson at her residence.

PRESENT – The board members present were: President Thelma Atkinson, Vice President Sandra Bunker, Treasurer Mary Ashby, Secretary Joyce Turner, Membership Jan Hunter, Workshops Maria Ring, Speaker Hospitality Laura Divine, Speaker Contracts Rose-Marie Gamboa, Ways and Means Jerry Ann Olgy, Communications Murielle O'Brien, Historian Phyllis Curlee, Small Groups Jonal Beck, Library Sue McWaters, Facilities Gerry Olsen, Quilt Show Sandra Hiebert-Darata, Travel Tricia Steinfeld, Hospitality Yvonne Brydson, Block of the Month Jackie Tucker, and Newsletter Lynne Woods.

MINUTES OF BOARD MEETING OF FEBRUARY 12, 2018, AND GENERAL MEMBERSHIP MEETING OF FEBRUARY 13, 2018 – It was moved by Rose-Marie Gamboa, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of February 12, 2018, and the General Membership meeting of February 13, 2018, be adopted and distributed.

PRESIDENT – Thelma Atkinson announced she sent 12 to 14 invitations to past CQA Presidents in support of the April General Membership meeting. Thelma reported she received one positive response from Julie Gardner, many have yet to respond, and one who cannot attend but dropped off their President's quilt for display. Thelma announced that Marie Hysore, Thomas Fire victim, received her check from SCCQG, and Sue McWaters reported that Library put together a gift pack of books for her.

VICE PRESIDENT – Sandra Bunker announced the April 2018 SCCQG meeting is the same day as our Quilt Show, however, there are no conflicts for those attending the SCCQG meeting. Thelma discussed the Presidents quilt and that she'd like members to build blocks for the outside of a quilt top she made. Sandra passed out to board members packets of fabric and directions to piece two "birdie blocks" with the remaining packets to be passed out at tomorrow's General Membership meeting. Sandra announced the completed blocks are due no later than the May General Membership meeting.

TREASURER – Mary Ashby distributed copies of the current financial statement. Thelma and Mary announced that the new year is coming and we need to set up a budget for the new board. Mary requested officers, directors, and chairs review their budgets and let her know if current amounts are sufficient or not. Maria Ring reported that due to the workshop room rate increase, she will need to increase her budget. Thelma requested Maria find out what the charge will be.

Rose-Marie Gamboa asked that everyone review his or her budget and report at the next Board meeting. Thelma concurred. Mary requested that in the meantime, email her with any changes.

OLD BUSINESS – Laura Divine reported on the nominating committee and referenced Thelma's email that we need a President, Vice President, and Treasurer. Laura reported people would be more likely to volunteer as Treasurer if they didn't have to prepare the taxes and recommended hiring a CPA. Thelma announced we need to have a budgeted item for it and then we can move forward. Thelma requested Laura obtain two to three quotes. Thelma asked the board if anyone uses an enrolled agent. Tricia Steinfeld announced she'd provide Laura her tax agent's name. Laura asked if anyone is interested in the position, to please let her know. Thelma announced that to be President one must have been a member for at least two years and served on the Board, and that the other officers and directors do not have that requirement. Lynn Woods recommended contacting past presidents and Laura said that she had. Thelma announced the slate of officers is presented at the March General Membership meeting and voting is at the April General Membership meeting. Laura announced she would make the presentation. Thelma asked if anyone contacted Linda Stone and Laura said she would. Thelma recommended Joey Strait and Rose-Marie reported she has spoken with her and that Joey would think about it.

DIRECTORS' REPORTS –

MEMBERSHIP –Jan Hunter reported there were 146 members, 8 guests, and 1 new member for a total of 155 in attendance at the February 2018, General Membership meeting. Thelma requested Jan or Pat make the announcement tomorrow that renewals are in April. Jan reported she would order new lanyards. Jan requested saving end seats for walkers, canes, etc., at the General Membership meetings, and Thelma requested Jonal Beck remove one chair off some of the inside aisles.

WORKSHOPS – Maria Ring announced we have six unpaid signups for Wednesday's workshop and we need more sign ups. Thelma reported that if we don't have at least eight people, (at least the six paid by the break tomorrow), we would not have a workshop. Maria announced the cost of \$45/workshop requires 20 people per workshop, but that we've only hit 20 people twice since she's been in office. Sue McWaters reported members might need to know expenses paid to have a speaker/workshop. Rose-Marie suggested querying members tomorrow on who attend outside workshops and at what cost. Jerry Ann Olgy and Tricia Steinfeld recommended making a class cost list to show at the General Membership meeting workshop table. Murielle O'Brien asked if we need workshops and Rose-Marie said many of the speakers are a two-day minimum. Phyllis Curlee recommended lowering the cost to non-members. Lynn Woods recommended setting out the speaker's book on the workshop table and Thelma requested Maria work on that. Lynn Woods further recommended having a link to the speakers website at Maria's table.

SPEAKER CONTRACTS – Rose-Marie Gamboa reported she attended QUILTCON and made contact with three speakers potentially for 2020, and that two are local, which cuts down on costs. Rose-Marie announced she'll attend SCCQG and hopefully get 2020 nailed down. Rose-Marie reported the feedback she's received from members is that they want a technique and not a project and want more than one style such as modern, machine quilting, appliqué. Rose-Marie announced she is trying to get speakers who would fill a workshop. Jackie Tucker recommended

that guild members teach a skill if we can't book a workshop. Rose-Marie reported she would not book during the April Quilt Shows. Thelma recommended thinking about the SCCQG meeting date when booking the 2020 Quilt Show.

SPEAKER HOSPITALITY – Laura Divine initiated the discussion with workshops (please see **WORKSHOPS**).

WAYS AND MEANS – Jerry Ann Olgy announced she has everything ready for tomorrow's General Membership meeting, and that Jane Aiello agreed to be her replacement.

STANDING COMMITTEE REPORTS -

COMMUNICATIONS – Murielle O'Brien announced she discovered another publication, Coupon Clipper. Murielle announced she would send a "thinking about you" card to one member.

HISTORIAN – Phyllis Curlee reported she provided info to Jennifer Rapacki regarding the Conejo Valley website and is waiting to hear from her.

SMALL GROUPS – Jonal Beck reported that a small group made big bags. Jonal reported that she told her small groups that if doing something interesting, to put it in the newsletter. Jonal announced that Heart and Soul are tomorrow's quilt holders.

LIBRARY – Sue McWaters announced she would wait until after the boutique to put new crates into storage. Sue reported they would go through the history books before they move them. Sue reported that Mary Ashby volunteered to help with the move to storage. Sue announced the library committee would decide who the new representative to the Board would be.

FACILITIES – Gerry Olsen announced everything is good for tomorrow's General Membership meeting. Gerry reported that our PA is not working correctly at Freedom Park, but that the facility allowed us to use theirs. Maria Ring requested two extra tables for tomorrow's meeting.

QUILT SHOW – Sandra Hiebert-Darata announced volunteers are still needed and sign up sheets would be available at tomorrow's General Membership meeting workshop table. Sandra announced she needs more sign ups for take down and help Wednesday evening to mark the floors. Sandra reported the drapes would be there at 7am Thursday morning. Sandra announced she also needs more sign ups for white gloves. Lynn Woods recommended providing plastic gloves to attendees and Jerry Ann Olgy recommended clothes pins. Sandra announced she would still have some white gloves roaming around. Sandra reported that tear down is her big concern and will ensure there are trucks and dollies for transporting. Tricia Steinfeld announced she only has 28 quilts so far and passed out registration forms to board members. Thelma announced to be sure to note if it's an "Each One Teach One" quilt on the form. Thelma read her email blast that the preferred quilt drop off place is the fair grounds on April 12, and if unable to come to the fairgrounds, bring them to the April 10 General Membership meeting or drop off at the law office on April 11. Tricia reiterated you must have your receipt to pick up your quilt. Gerry Olsen reported he sent out press releases and photos last week and would have

postcards available at tomorrow's meeting. Maria Ring reported she will have workshops to process boutique items Thursday and Friday this week and Tuesday and Wednesday next week, and that processing has been going good. Maria reported there was a good turn out at Murielle's and Leisure Village. Thelma requested everyone read her email and reach out to other members to get them to volunteer. Thelma announced that ideally each quilt show chairperson should speak at tomorrow's meeting, and Sandra announced she would inform the chairs. Sue McWaters reported she mailed postcards to the Santa Maria sewing center, a vendor at our quilt show.

TRAVEL – Tricia Steinfeld reported she has 17 sign ups for Quilt in a Day and needs 35 to go. Tricia announced that if she does not get 35 by the end of tomorrow's General Membership meeting, she would cancel the trip. Tricia announced she would make the announcement tomorrow.

MEMBER HOSPITALITY – Yvonne Brydson announced within the next couple of weeks, she needs to know the budget and how many corsages and flowers to arrange for in support of the April's past President program. Thelma reported she would follow up with past presidents, and requested Yvonne provide her with what the costs will be. Yvonne reported she's all set for tomorrow's General Membership meeting.

BLOCK OF THE MONTH (BOM) – Jackie Tucker presented the March BOM titled "Modern Churwdash" and that she pictures along the way to sequence the steps.

NEWSLETTER – Lynne Woods announced the newsletter deadline is Mar. 15, 2018. Jonal Beck announced she would have small groups talk about what they're doing which will make a great monthly column.

NEXT BOARD MEETING – Monday, Apr. 9, 2018, at Thelma Atkinson's residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Thelma Atkinson at 11:28am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on Apr. 9, 2018.
3/15/2018