

Draft – March 2, 2018  
Final – March 15, 2018

**Camarillo Quilters Association**  
Board of Directors' Meeting  
Minutes  
**February 12, 2018**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, February 12, 2018, at 9:35am by President Thelma Atkinson at her residence.

PRESENT – The board members present were: President Thelma Atkinson, Vice President Sandra Bunker, Treasurer Mary Ashby, Secretary Joyce Turner, Membership Jan Hunter, Speaker Contracts Rose-Marie Gamboa, Ways and Means Jerry Ann Olgy, Communications Murielle O'Brien, Historian Phyllis Curlee, Website Jennifer Rapacki, Small Groups Jonal Beck, Facilities Gerry Olsen, Quilt Show Sandra Hiebert-Darata, Travel Tricia Steinfeld, Hospitality Yvonne Brydson, Block of the Month Jackie Tucker, and Newsletter Lynne Woods.

MINUTES OF BOARD MEETING OF JANUARY 8, 2018, AND GENERAL MEMBERSHIP MEETING OF JANUARY 9, 2018 – It was moved by Gerry Olsen, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of January 8, 2018, and the General Membership meeting of January 9, 2018, be adopted and distributed.

PRESIDENT – Thelma Atkinson thanked everyone who participated in the storage facility move. Thelma announced that SCCQG was donating \$250 to recent fire victims who lost their homes. Thelma reported that CQA members Carol Coltrin and Marie Hysore were victims and proposed to give them a voucher of \$100 to use at the quilt show boutique and further discussed to give them each a two person free entrance to the quilt show. It was moved by Gerry Olsen, seconded, and unanimously approved to give Carol Coltrin and Marie Hysore each 2 tickets to the quilt show and a \$100 voucher to use at the 2018 Quilt Show boutique. Thelma announced the subject of the April 2018 General Membership meeting plans as a conversation with past presidents. Thelma recommended setting up the stage with tables and have interview questions to get them talking in a round table discussion regarding the history of our guild. Murielle O'Brien announced she would advertise it as "A Walk Down Memory Lane" a visit with Camarillo Quilt Guild past Presidents. Thelma has a list of the presidents and will send each an invitation and follow up with phone call. Yvonne Brydson announced she would arrange for the corsages and a centerpiece.

NEW BUSINESS – Rose Marie Gamboa reported on the nominating committee and that she contacted all new members for possible candidates for the President and Treasurer positions. Rose reported that Ways and Means position had been filled. Gerry Olsen reported a stipulation in the bylaws if no one is elected that at the next board meeting the Board would fill the positions by appointment, so at the June 2018 Board meeting, the Board would fill the vacancies. Rose reported she would announce the positions and their requirements at tomorrow's General Membership meeting. Mary Ashby reported the Treasurer skills needed and job functions are

the use of Quick Books, preparing the monthly bank statement, balancing the checkbook via computer, knowledge of book keeping and tax returns, and raffle request registration with the State of California. Phyllis Curlee and Gerry Olsen announced we should hire out our tax returns and Gerry asked to place it on the agenda for one of the Spring 2018 meetings. Thelma reported the President's skills and responsibilities are a willingness to do the job, remaining in the position for two years which helps the organization, preparing agendas, delegating, having a good Board, deciding where to have Board meetings (DCH auto dealers have a community room available vice hosting in your home), diplomacy, and knowing how to deal with controversy.

VICE PRESIDENT – Rose-Marie Gamboa reported that the next SCCQG Meet the Teachers is the same day as our 2018 Quilt Show.

TREASURER – Mary Ashby reported the balance in the Working Checking Account is \$10,840.21. Mary reported this amount is down from the previous months amount of \$15,000 due to a couple of big expenses such as paying the storage unit a year in advance.

#### DIRECTORS' REPORTS –

MEMBERSHIP –Jan Hunter reported there were 133 members, 5 guests, and 2 new members for a total of 140 in attendance at the January 2018, General Membership meeting, which dropped the average to 155. Jan reported there are 269 paid members. Jan announced she is down to five card holders and that she is getting a quote on how many we have to order in what increments, and that about 100 will take us through the out years.

WORKSHOPS – Sandra Hiebert-Darata reported that Maria Ring is busy pricing and making items to sell at the boutique. Sandra announced that workshops are Tuesdays and Wednesday's at Maria's house with dates posted on line. Jennifer Rapacki announced she would send out an email reminder on the meetings.

SPEAKER CONTRACTS – Rose-Marie Gamboa reported she is booking for 2019/2020 and that she has two new speakers lined up. Rose reported she made contact with speakers at Road to California, will approach speakers at QuiltCon, and will attend Meet the Teachers. Rose announced that members want techniques verses new projects. Rose reported she would not book the month of the quilt show.

WAYS AND MEANS – Jerry Ann Olgy announced she has everything ready for tomorrows General Membership meeting and that Kathy Adams has agreed to be her replacement.

#### STANDING COMMITTEE REPORTS -

COMMUNICATIONS –Thelma Atkinson reported on the following correspondence: Applewood Inn, Wrightwood, CA, has specials on rental space available for quilt retreats; the closing of Quilters Path; and a thank you from Ventura Modern Quilt Guild (VMQG) for letting them show their quilt at the November General Membership meeting. Thelma reported that the VMQG is asking for batting and 72"x84" size quilts (all sizes welcome) in support of Thomas Fire Quilt donations and that they have posted upcoming sew-ins. Muriel O'Brien reported that

a sympathy card was sent to Sally Hyman and Thelma requested Murielle send a sympathy card to Joan Olsen. Murielle thanked those who took over the bulletin board in her absence.

**HISTORIAN** – Phyllis Curlee reported on the President's Quilt, who gets it started and how does it work. Thelma announced she has a quilt started that members can build blocks to finish and that it has space on it to be a friendship kind of quilt. Rose-Marie Gamboa reported that the Vice President should organize it, the President should select a theme and colors, members build the blocks and provide to the President, the President puts the blocks together, someone may volunteer to quilt it, and then members sign and date the blocks. Phyllis recommended that once it is announced, it should be put in the Newsletter. Phyllis reported she needs Jennifer's help to post pictures on the website and asked if posting requires permission of the quilt owner. Rose reported that there use to be a sign up if you didn't want your quilt posted. Jennifer Rapacki reported she could post Show and Tell items in the Newsletter. Phyllis reported she would send Jennifer the link of the Conejo Valley newsletter to see how they do it. Thelma requested Jennifer, Lynne Woods, and Phyllis get together to see how best this can be managed.

**WEBSITE** – Jennifer Rapacki announced she is moving in May 2018 to Denver, will still be available via email, phone, and Skype, but will need to find someone to eventually take over the website. Jennifer reported she renewed the website for another year. Jennifer reported she has been receiving Emails from people looking for appraisals and that she'll respond saying she doesn't know but that we'll have one available at the 2018 Quilt Show.

**SMALL GROUPS** – Jonal Beck announced that Stitchin Chicks were providing quilt holders for tomorrows General Membership meeting. Jonal reported that several groups are open for new members to join.

**FACILITIES** – Gerry Olsen will set up for tomorrows speaker at Freedom Park, but that he could use help getting items out of the car beginning at 8:15. Jennifer Rapacki reported she needs a projection screen and will bring her own, and a quilt frame, which she will pick up at the storage unit.

**QUILT SHOW** – Sandra Hiebert-Darata announced the February 2018 quilt show meeting was cancelled and that the next meeting is March 5, 2018. Sandra announced we need someone to take care of Publication. Thelma recommended Cynthia Carmody and Sandra said she'd contact her. Sandra reported she is developing a quilt show committee list so you can get to a number quickly. Sandra reported she would contact the ticket person to ensure tickets would be available for sale tomorrow. Rose-Marie Gamboa recommended making an announcement that all work is on a volunteer basis. Gerry Olsen announced he has quilt show post cards available. Thelma announced that we need an appraiser for the quilt show and asked if they charge a fee for booth space. Sandra will contact Linda Wilkinson regarding an appraiser.

**TRAVEL** – Tricia Steinfeld announced a successful trip to Road to California. Tricia announced the next trip is Quilt in a Day and reported the following: bus departs at 7am on Thursday, March 22, 2018, from Camarillo, and includes a continental breakfast; a stop at Rosie's Calico Quilt Shop and a lunch break; travel on to the Holiday Inn Express in Escondido; breakfast provided by the Holiday Inn on Friday March 23; the bus departs by 9:30am to Quilt in a Day

with a class beginning at 10am; bag lunches provided by Quilt in a Day; shopping at Quilt in a Day with a 10% discount; return home. Tricia reported that bus is \$22/person, the hotel is \$150/night (double occupancy), and that total cost is \$200/person.

**MEMBER HOSPITALITY** – Yvonne Brydson provided Thelma with the storage inventory list and added that she has two more boxes for the unit and will contact Maria Ring. Thelma reported that anything going into storage needs to be in a sealed container and labeled, no food. Jonal Beck reported she would announce members need to bring snacks for the quilt show workers.

**BLOCK OF THE MONTH (BOM)** – Jackie Tucker presented the February BOM titled “Diamond Gems” and announced she will reiterate ¼” seam requirements.

**NEWSLETTER** – Lynne Woods announced the newsletter deadline is Feb. 15, 2018. Gerry Olsen reported he would provide Lynne with an article on the 2018 Quilt Show.

**NEXT BOARD MEETING** – Monday, Mar. 12, 2018, at Thelma Atkinson’s residence.

**ADJOURNMENT** – There being no further business, the meeting was adjourned by Thelma Atkinson at 11:20am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on Mar. 12, 2018.  
3/2/2018