

Final Approved – December 11, 2017
Draft – November 27, 2017

Camarillo Quilters Association
Board of Directors' Meeting
Minutes
November 13, 2017

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, November 13, 2017, at 9:32am by President Thelma Atkinson at her residence.

PRESENT – The board members present were: President Thelma Atkinson, Vice President Sandra Bunker, Treasurer Mary Ashby, Secretary Joyce Turner, Membership Jan Hunter, Workshops Maria Ring, Speaker Hospitality Laura Divine, Ways and Means Jerry Ann Olgy, Historian Phyllis Curlee, Small Groups Jonal Beck, Comfort Givers Sandy Puchlevic, Library Sue McWaters, Facilities Joan and Gerry Olsen, Hospitality/Travel Tricia Steinfeld, and Block of the Month Jackie Tucker.

MINUTES OF BOARD MEETING OF 9 OCTOBER, 2017, AND GENERAL MEMBERSHIP MEETING OF OCTOBER 10, 2017 – It was moved by Jan Hunter, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of October 9, 2017, be adopted and distributed. It was moved by Laura Divine, seconded, and unanimously approved that the minutes of the General Membership meeting of October 10, 2017, be adopted and distributed.

OFFICER REPORTS –

PRESIDENT –Thelma Atkinson thanked Tricia Steinfeld and Maria Ring for their roles in the successful Buellton retreat. Thelma announced that the Ojai Valley Visitors Guide listed us in their article. Thelma reported that The National Quilt Museum sent a letter to the CQA to inform us that Sandy Puchlevic has chosen to become a “Friend of The National Quilt Museum”. Thelma announced that Pine Needles Quilt Guild is having a Wrightwood Holiday Home Tour and Boutique Saturday, Dec. 2, 2017, from 11am-4pm. Thelma announced we received a flyer from The National Quilt Museum of their upcoming events and a catalog from Benson Marketing Group of printed ribbons, totes, etc.

VICE PRESIDENT – Sandra Bunker announced she needs a date from the open SCCQG meeting hosting dates, which are Jul. 7, 2018 (meeting topic is Guild Offices) and Oct. 13, 2018, (meeting topic is Philanthropy and Community Outreach). Sandra announced she would confirm the dates are still available. Thelma requested that Joan and Gerry Olsen confirm the Pleasant Valley Community Center is available once Sandra confirms available hosting dates. Thelma announced that it would be up to us to provide hostesses and morning refreshments for the SCCQG meeting.

TREASURER - Mary Ashby announced she has copies of the current Balance Sheet and Profit & Loss Budget vs. Actual report. Mary reported the Working Checking Account balance is \$15,655.82 and the total saving and checking accounts combined is \$68,702. Gerry Olsen requested Mary include total liabilities and equities from the previous month at the top of the financial statement so we have a comparison from one month to the next. Thelma discussed that the \$6,800.00 reserve is required because we have to keep three years of reserve for the IRS. Mary presented and showed that a quilt guild in Pasadena provides a brochure as to what members/guests can expect from the their guild.

OLD BUSINESS –

UNFINISHED BUSINESS – Mary Ashby reported she contacted Golden State Storage in Oxnard and that the storage unit we have now is a 5'x15' at \$113/month and that a 10'x10' is \$150, 10'x20' is \$234, and a 12'x26' is \$316. Mary further reported that a 12'x30' at a storage facility in Camarillo is \$213. Mary reported storage facility differences are ground floor units vs. upstairs and climate control. Mary reported her 8'x10' self storage unit in Camarillo is \$167, and that Store Safe 10'x10' is \$180 and that Citizens Self Storage 8'x10' is \$145 and a 10'x10' is \$180. Mary asked if we want one huge storage unit or do we want two. Maria Ring expressed concerns about ease of moving heavy items. Thelma announced that we would continue to work the issue and come up with a reasonable solution to meet our needs and by the December 2017 Board meeting we would have a location and contract.

DIRECTORS' REPORTS –

MEMBERSHIP – Jan Hunter reported that 146 members signed in and 2 new members were in attendance at the October 2017, General Membership meeting. Jan reported there were 3 guests at the meeting, there are a total of 54 paid members, and 54 non-renewals. Gerry volunteered to call the non-renewals to inquire as to why they haven't renewed. Jan will pass the non-renewal list onto Gerry.

WORKSHOPS – Maria Ring reported that only nine people had signed up for Marcia Stein's workshop and that she will offer a spot in the workshop as a Ways and Means giveaway. Maria reported that she couldn't find the previous surveys she'd collected and will pass out new surveys at tomorrow's General Membership meeting. Maria reported that Joey Strait would hold a workshop entitled Quilt As You Go the Modern Way in January 2018 at a cost of \$45/member. Maria asked that Laura Divine provide Mary Ashby with a copy of the contract for Joey to sign. Maria announced she would like to have an open sew day for members, no charge, just sign up, rent a room and guild members can come and sew. Thelma requested Maria do some research on the issue. Maria announced that the February 2018 guest speaker is Jennifer Rapacki.

SPEAKER HOSPITALITY – Laura Divine announced that Jenny Doan of Missouri Star Quilt Company would be lecturing in San Diego, September 2018. Laura announced she would contact Jenny to see if she is available to piggyback off her September lecture. Thelma recommended as an alternative, that maybe we can tack onto her schedule during the 2019 Road to California timeframe and that maybe we can do a regional workshop with Jenny.

WAYS AND MEANS – Jerry Ann Olgy reported that she has everything ready for tomorrow's General Membership meeting. Jerry Ann announced she can always use more donations and would write up an article for the Newsletter on the subject. Jerry Ann announced she has two tickets to give away for the Road to California.

STANDING COMMITTEE REPORTS -

HISTORIAN – Phyllis Curlee is collecting DVDs from Carol and putting them in the book. Phyllis is trying to track down Jennifer Rapacki to possibly put the photos on the website. Thelma recommended Phyllis get with Lynn Woods to possibly put some of the photos in the Newsletter.

COMFORT GIVERS - Sandy Puchlevic announced we are having round tables at the December General Membership meeting and asked if Small Groups are to decorate one or two tables. Jonal Beck announced she would send an email to the Small Groups to request they decorate tables. Thelma reported we should have 16 tables. Sandy provided her floor plan to Thelma of what she needs for the December meeting. Thelma announced there would be no Ways and Means, Library, free table, or show and tell at the December meeting. Thelma requested tables be arranged so that we have a center aisle for the quilt show.

SMALL GROUPS – Jonal Beck announced that the Bonnie Lassies is having a three day retreat at the leaders house (not overnight) for Bonnie Hunter's Mystery Quilt. Jonal reported that Forget Me Knots are the quilt holders for tomorrow's General Membership meeting.

LIBRARY - Sue McWaters reported that when folks check out crates tomorrow that they would keep them until January 2018. For December's General Membership meeting, she will need 6 to 7 tables to spread the books out.

FACILITIES – Joan Olsen reported she paid \$3,637.00 for 2018, which includes the Freedom Center, a \$300 security deposit, and a \$25 transaction fee. Joan reported that we would only meet at the Freedom Center the month of February in 2018. Thelma announced she would work on a floor plan for the December 2017 General Membership meeting and provide it to Joan.

HOSPITALITY/TRAVEL –Tricia Steinfeld introduced Yvonne Brydson as a possible candidate to take over hospitality (coffee, water, goodies) at the General Membership meetings. Tricia announced that either Yvonne or herself would announce at tomorrow's General Membership that for December's potluck, member's last names beginning with A-M will bring savory dishes and N-Z will bring sweet dishes. Tricia announced that tables at the December General Membership meeting will seat eight and that mini groups will do the table decorations, at least some of them, and Jonal Beck will be in charge of that. Tricia discussed banquet set up. Jonal reported she would announce at tomorrow's General Membership meeting if anyone would individually like to decorate a table. Tricia reported on the Buellton retreat there were 25 paid attendees (22 actually attended) for a total \$1800. Tricia reported she paid \$1000 for the room for three days, \$487.50 for breakfasts, and \$46 for cutlery, and that a profit of \$266.78 was made. Tricia reported she has made a non-binding agreement for next year with a 10% discount and recommended a smaller group of 20 people. Tricia discussed finances and Thelma

announced we make a motion to approve the expenses for a 2018 retreat. Laura Divine made a motion that we approve the expense for the retreat in 2018, it was seconded, and unanimously approved. Tricia announced that we consider 2019 Spring and Fall retreats. Tricia reported she has 10 people signed up for the Jan. 20, 2018, Road to California bus trip and needs 35 total to break even. Tricia announced the fee is \$70 that includes entry, continental breakfast, goodie bag, drivers tip, and bus parking. Tricia announce she expects 53 to 54 people to sign up. Tricia reported she is still talking about Quilt in a Day and is researching finances and that it will need to be an overnight trip.

BLOCK OF THE MONTH (BOM) – Jackie Tucker emailed the BOM to the email list. Jackie presented the November BOM titled “Going My Way”.

NEXT BOARD MEETING – Monday, Dec. 11, 2017, at Thelma Atkinson’s residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Thelma Atkinson at 10:51am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on Dec. 11, 2017.
11/27/2017